



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt STEAM
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
- Success Program

Please note: The June 19; July 17; and August 7 Board of Education meetings will be held at Cajon Park School, 10300 Magnolia Avenue, Santee, CA 92071. All meetings will begin at 7:00 p.m.

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

**BOARD OF EDUCATION
REGULAR MEETING
AGENDA
June 5, 2018**

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

	<u>Page #</u>
A. OPENING PROCEDURES – 7:00 p.m.	6
1. Call to Order and Welcome	
2. District Mission	
3. Pledge of Allegiance	
4. Approval of Agenda	
 B. REPORTS AND PRESENTATIONS	 7
1. Superintendent's Report	
1.1. Developer Fees and Collection Report	8
1.2. Use of Facilities Report	11
1.3. Enrollment Report	12
1.4. Schedule of Upcoming Events	13
2. Spotlight on Education: Eighth Grade Student Academic Achievement Awards	14
<div style="border: 1px dashed black; padding: 10px; margin: 10px auto; width: 80%;"> <p align="center"><i>Following the Academic Achievement Awards, the Board will take a short break for a reception honoring all of the participating students.</i></p> </div>	
 C. PUBLIC COMMUNICATION	 15
<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	
 D. PUBLIC HEARINGS	 16
1. 2018-19 Local Control Accountability Plan (LCAP) Annual Update	17
2. 2018-19 Adopted Budget	19

BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan
DISTRICT SUPERINTENDENT · Kristin Baranski, Ed.D.

E. CONSENT ITEMS	20
<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	
Superintendent	
1.1. <u>Approval of Minutes</u>	21
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.	
Business Services	
2.1. <u>Approval/Ratification of Travel Requests</u>	32
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.	
2.2. <u>Acceptance of Donations, Grants, and Bequests</u>	34
It is recommended that the Board of Education accept donations, grants, and/or bequests listed in the item and authorize letters of appreciation to be sent on behalf of the Board.	
2.3. <u>Approval/Ratification of Revolving Cash Report</u>	35
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.	
2.4. <u>Approval of Consultants and General Service Providers</u>	37
It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.	
2.5. <u>Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)</u>	39
It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the month of April 2018.	
2.6. <u>Adoption of Resolution No. 1718-41, to Establish Temporary Interfund Transfers</u>	43
It is recommended that the Board of Education adopt Resolution No. 1718-41, as required for the 2017-18 year-end closing process and 2018-19 fiscal year.	
2.7. <u>Approval of Agreements for Mileage Reimbursement In Lieu of District Transportation</u>	46
It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.	
2.8. <u>Approval of Extension of Memorandum of Understanding with Reinterpret for Use of Cajon Park Annex</u>	47
It is recommended that the Board of Education approve the Memorandum of Understanding with Reinterpret for Use of Facilities at Cajon Park Annex for the 2018-19 fiscal year.	
2.9. <u>Approval/Ratification of Annual Agreements for 2018-19</u>	50
It is recommended that the Board of Education provide approval/ratification of the attached listed annual agreements for 2018-19.	
2.10. <u>Authorization to Sell/Dispose of Surplus Items</u>	57
It is recommended that the Board of Education declare the described items as surplus with an estimated value of \$0 and authorize the sale or disposal of them in accordance with the recommended terms.	

- 2.11. Authorization to Award Contract For Purchase of Fresh Produce for the 2018-19 School Year** 60
It is recommended that the Board of Education provide authorization to award a contract for the procurement of fresh produce to Sunrise Produce for the 2018-19 fiscal year with an option to extend the contract annually for up to two additional years.
- 2.12. Additional Design Services with StudioWC for the HVAC and Roofing Replacement Project at the Educational Resource Center** 62
It is recommended that the Board of Education approve additional design services with StudioWC Architecture & Engineering for the HVAC and Roofing replacement project at the Educational Resource Center.
- 2.13. Award of Bids for Low Impact Development (LID) Storm Water Landscape Projects for Two (2) Sites and Rejection of Bids for Three (3) Sites** 64
It is recommended that the Board of Education take two actions:
- 1) Award bids to Blue Pacific Engineering, Inc. as follows:

Pepper Drive School – Base Bid Only	\$28,730
Rio Seco School – Base Bid Only	\$31,500
 - 2) Reject bids for Cajon Park, Carlton Oaks and Chet F. Harritt schools. The scope of these projects will be reduced in order to re-bid them for consideration of award at the July 17, 2018 Board of Education meeting.
- 2.14. Authorization to Execute Engagement Letter with Orrick, Herrington & Sutcliffe LLP as Bond Counsel for the 2018 Bond Reauthorization** 66
It is recommended that the Board of Education authorize administration to execute the Engagement Letter with Orrick, Herrington & Sutcliffe LLP to provide bond counsel services for bond sales associated with the 2018 Bond Reauthorization.

Educational Services

- 3.1. Approval of Contract with Houghton Mifflin Harcourt for i-Ready Lexile Assessment** 80
It is recommended that the Board of Education approve the contract with Houghton Mifflin Harcourt for the purchase of i-Ready Lexile Assessment.
- 3.2. Approval of Nonpublic Agency Master Contract with Xcite Steps ABA Agency** 81
It is recommended that the Board of Education approve the Nonpublic Agency Master Contract with Xcite Steps ABA Agency for behavioral support for the term of July 1, 2018 through June 30, 2019.
- 3.3. Approval of Nonpublic School Master Contract with Springall Academy for Nonpublic School Services** 82
It is recommended that the Board of Education approve the Nonpublic School Master Contract with Springall Academy for one student for the 2018-2019 school year.
- 3.4. Approval of Nonpublic Master Contract with Devereux Advanced Behavior Health for Residential Treatment Center Services and Nonpublic School Services** 83
It is recommended that the Board of Education approve the Nonpublic Master Contract with Devereux Advanced Behavior Health for Residential Treatment Center Services for one student for the term of July 1, 2018 through June 30, 2019.
- 3.5. Approval of Nonpublic Agency Master Contract with New Haven Youth Services for Therapeutic Behavioral Services** 84
It is recommended that the Board of Education approve the Nonpublic Agency Master Contract with New Haven Youth Services for Therapeutic Behavior Services for the term of July 1, 2018 through June 30, 2019.

Human Resource/Pupil Services

- 4.1. Personnel, Regular** 85
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. Approval of Teacher Induction Program Agreement with San Diego County Office of Education for 2018-2019** 87
It is recommended that the Board of Education approve the teacher induction program agreement with San Diego County Office of Education for 2018-2019.
- 4.3. Approval to Renew Agreement with Frontline Technologies (Aesop) Automated Substitute Calling / Attendance System** 93
It is recommended that the Board of Education approve the renewal agreement with Frontline Technologies (Aesop) Automated Substitute Calling / Attendance System.
- 4.4. Approval of Services Agreement with San Joaquin County Office of Education (SJCOE) to Provide Claims Administration Services for the Medi-Cal Billing Option Program** 95
It is recommended that the Board of Education approve the Services Agreement with San Joaquin County Office of Education (SJCOE) to Provide Claims Administration Services for the Medi-Cal Billing Option Program.
- 4.5. Approval of Medi-Cal Administrative Activities (SMAA) Agreement with Orange County Department of Education** 96
It is recommended that the Board of Education approve the Medi-Cal Administrative Activities (SMAA) Agreement with Orange County Department of Education.
- 4.6. Approval of Rate Structure Increase for Substitute Teachers** 97
It is recommended that the Board of Education approve the Rate Structure Increase for Substitute Teachers.
- 4.7. Adoption of Resolution No. 1718-40 to Eliminate Classified Non-Management Positions** 98
It is recommended that the Board of Education Adopt Resolution No. 1718-40 to Eliminate Classified Non-Management Positions.

- F. DISCUSSION AND/OR ACTION ITEMS** 100
Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.

Superintendent

- 1.1. Appointment of Vice Principals** 101
It is recommended that the Board of Education appoint two vice principals in Santee School District, effective July 1, 2018.

Business Services

- 2.1. Approval of Monthly Financial Report** 102
It is recommended that the Board approve the Monthly Financial Report for April 2018.

G.	BOARD POLICIES AND BYLAWS	105
1.1.	<u>Second Reading: Board Bylaw 9270, Conflict of Interest – Biennial Review</u> Board Bylaw 9270, Conflict of Interest is presented to the Board of Education as a second reading, as per Government Code Section 87306.5 requirement to review biennially. Approval of the Biennial Review is requested.	106
1.2.	<u>First Reading: New Board Policy and Administrative Regulation 5145.13, Response to Immigration Enforcement</u> New Board Policy and Administrative Regulation 5145.13, Response to Immigration Enforcement, is being presented as a first reading. Action, if any, is at the discretion of the Board of Education.	113
H.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	120
I.	CLOSED SESSION	120
1.	<u>Conference with Labor Negotiator</u> (Gov't. Code § 54956.8) <i>Purpose: Negotiations</i> <i>Agency Negotiators: Tim Larson, Assistant Superintendent</i> <i>Employee Organizations: Santee Teachers Association (STA); and Classified School Employees Association (CSEA)</i>	
2.	<u>Public Employee Performance Evaluation</u> (Gov't. Code § 54957) <i>Superintendent</i>	
J.	RECONVENE TO PUBLIC SESSION	120
K.	ADJOURNMENT	120

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for June 19, 2018 at 7:00 p.m., in the Douglas E. Giles Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date. **Please note: Due to construction, the June 19, July 17, and August 7 Board of Education meetings will be held at Cajon Park School, 10300 Magnolia Avenue, Santee, CA 92071. All meetings will begin at 7:00 p.m.**

Members present:

___ El-Hajj
___ Fox
___ Burns
___ Ryan
___ Levens-Craig

ITEM A. OPENING PROCEDURES – 7:00 P.M.

1. Call to Order and Welcome
2. District Mission
Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.
3. Pledge of Allegiance
4. Approval of Agenda for the June 5, 2018, regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events

2. Spotlight on Education: Eighth Grade Student Academic Achievement Awards

DEVELOPER FEES COLLECTION REPORT
2017-18
CUMULATIVE THROUGH MAY 23, 2018

Residential Rate: \$2.08 per square foot - effective 5/5/14 - 6/19/16; \$2.16 per square foot effective 6/20/16
Commercial Rate: \$0.33 per square foot - effective 5/5/14 - 6/19/16; \$0.35 per square foot - effective 6/20/16
Self Storage Rate: \$0.14 per square foot - effective 4/20/10-6/19/16; \$0.15 per square foot - effective 6/20/16

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	Parcels 384-223-01-00 thru 384-223-14-00	07/10/17	28,278	\$61,080.48	PA
	X	1011 Pepper Drive	07/31/17	565	\$1,220.40	PD
	X	9624 West Hartland Circle	08/10/17	582	\$1,257.12	RS
	X	10695, 10689, 10683, 10682, 10688, 10694 Cobble Ct.	10/04/17	16,168	\$34,922.88	HC
	X	10677, 10671, 10665, 10664, 10670, 10676 Cobble Ct.	10/04/17	15,876	\$34,292.16	HC
	X	10659, 10653, 10647, 10646, 10652, 10658 Cobble Ct.	10/04/17	16,224	\$35,043.84	HC
	X	10707, 10683, 10713 Braverman Drive	10/04/17	7,618	\$16,454.88	HC
	X	10707, 10701, 10700, 10706, 10712 Cobble Ct.	10/04/17	12,970	\$28,015.20	HC
	X	9039 Willowgrove Circle	10/31/17	1,325	\$2,862.00	CH
	X	8604, 8605, 8608, 8609, 8612, 8613 Arlington Way and 8652, 8656, 8660, 8664, 8668 Camden Dr.	11/13/17	22,707	\$49,047.12	CFH
	X	8604, 8605, 8608, 8609, 8612, 8613 Comiskey Way and 8640, 8644, 8648 Camden Dr.	11/13/17	19,102	\$41,260.32	CFH
	X	8612, 8616, 8620, 8624, 8628, 8632, 8636 Camden Dr.	11/13/17	14,571	\$31,473.36	CFH
	X	8604, 8605, 8608, 8609, 8613 Ebbets Way and 8672, 8676, 8680, 8684 Camden Dr.	11/13/17	18,582	\$40,137.12	CFH
	X	1286 Walnut Ln.	12/04/17	2,340	\$5,054.40	PD
	X	10137 Pinewood View	12/05/17	919	\$1,985.04	CP
	X	8501, 8502, 8504, 8505, 8506, 8507, 8508, 8509 Sandstone Place	12/05/17	16,198	\$34,987.68	CO
	X	8830, 8836, 8842, 8848, 8854, 8860 Hightail Dr.	12/05/17	16,024	\$34,611.84	CO
	X	8880 Weston Rd. (Recreation room)	12/05/17	2,146	\$751.10	CO
	X	Adjustments to: 8677, 8683, 8689 Toyopa Ct.	12/05/17	215	\$464.40	CO
	X	8829, 8835, 8841, 8847 Hightail Dr. 8808, 8814, 8818, 8822, 8828, 8832, 8838, 8844, 8850, 8854, 8860, 8866, 8872 Weston Rd.	12/06/17	42,157	\$91,059.12	CO
	X	10021 Ashdale Lane	12/08/17	1,235	\$2,667.60	RS
	X	8750, 8711, 8717, 8723, 8729, 8741, 8747, 8753, 8759, 8765, 8771, 8777, 8783, 8789, 8795, 8801, 8807 Weston	12/08/15	52,641	\$113,704.56	CO
	X	8724 Big Rock Road	12/20/17	692	\$1,494.72	CFH
	X	8637, 8639, 8641, 8643 Fanita Drive	12/21/17	8,040	\$17,336.40	PA
TOTAL PAGE 1					\$681,183.74	

- *Additional square footage (total is over 500 square feet)
- ** Fee Exempt - Senior / Elder Care Facility
- *** Fee Exempt - Less than 500 square feet
- **** Fee Exempt - Religious Facility

**DEVELOPER FEES COLLECTION REPORT
2017-18
CUMULATIVE THROUGH MAY 23, 2018**

Residential Rate: \$2.08 per square foot - effective 5/5/14 - 6/19/16; \$2.16 per square foot effective 6/20/16
 Commercial Rate: \$0.33 per square foot - effective 5/5/14 - 6/19/16; \$0.35 per square foot - effective 6/20/16
 Self Storage Rate: \$0.14 per square foot - effective 4/20/10-6/19/16; \$0.15 per square foot - effective 6/20/16

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	8842 Olive Lane, Units 1-18	01/08/18	23,364	\$50,466.24	PA
	X	8866, 8867, 8872, 8875, 8878, 8884, 8887, 8890 Hightail Dr.	01/18/18	21,841	\$47,176.66	CO
	X	8504, 8505, 8507, 8508, 8509, 8639, 8641 Goldfield Ln	01/18/18	14,274	\$30,831.84	CO
	X	8850, 8851, 8855, 8856, 8859, 8860, 8861, 8862, 8865, 8866, 8869, 8870, 8873, 8874, 8877, 8878 Trailridge Ave	01/19/18	39,946	\$86,283.36	CO
	X	9448 Knowlton Court	01/29/18	552	\$1,192.32	CH
	X	8813, 8825, 8831, 8837, 8843, 8849, 8855, 8861, 8867, 8873 Weston Rd.	01/30/18	30,167	\$65,160.72	CO
	X	8901, 8905, 8909, 8913, 8917, 8921, 8925 Trailridge Ave.	01/30/18	23,934	\$51,697.44	CO
X		9336 Abraham Way	02/16/18	546	\$191.10	HC
	X	10080 Pebble Beach Drive	02/22/18	734	\$1,585.44	CO
	X	8896, 8897, 8902, 8903, 8908, 8909, 8914, 8915, 8920, 8926 Hightail Dr.	03/08/18	27,204	\$58,760.64	CO
	X	8502, 8508 Olivine Row, 8631, 8633, 8635, 8637 Boulder Vista	03/08/18	11,544	\$24,935.04	CO
	X	10103 Timberlane Way	03/23/18	1,182	\$2,553.12	RS
	X	8549 Fanita Drive	04/16/18	536	\$1,157.76	PA
X		9955 Mission Gorge Road	04/17/18	4,600	\$1,610.00	RS
	X	8604, 8606, 8608, 8610, 8612, 8612, 8614, 8605, 8607, 8609, 8611, 8613, 8615 Chaparral Way	04/23/18	23,579	\$50,930.64	CO
	X	8616, 8618, 8620, 8622, 8617, 8619, 8621, 8623, 8625 Chaparral Way	04/23/18	18,212	\$39,337.92	CO
	X	8956, 8950, 8944, 8938, 8932, 8933, 8939, 8945, 8951 8955 Hightail Drive	04/23/18	27,404	\$59,192.64	CO
	X	8976, 8966, 8960, 8959, 8963, 8967, 8971, 8975 Hightail Drive	04/23/18	21,814	\$47,118.24	CO
TOTAL					\$1,301,364.86	

*Additional square footage (total is over 500 square feet)
 **Fee Exempt - Senior / Elder Care Facility
 ***Fee Exempt - Less than 500 square feet
 ****Fee Exempt - Non-Habitable

DEVELOPER FEES COLLECTION REPORT
2017-18
CUMULATIVE THROUGH MAY 23, 2018

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Commercial Rate: \$0.33 per square foot - effective 5/5/14 - 6/19/16; \$0.35 per square foot - effective 6/20/16
Self Storage Rate: \$0.14 per square foot - effective 4/20/10-6/19/16; \$0.15 per square foot - effective 6/20/16

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	8902, 8898, 8894, 8890, 8886, 8882, 8930, 8926, 8922				
		8918, 8914, 8910, 8906 Trailridge Ave	05/03/18	32,555	\$70,318.80	CO
	X	8937, 8941, 8947, 8953, 8957, 8961, 8967, 8971, 8977				
		8981, 8985, 9005, 9001, 8997, 8993, 8989 Trailridge Ave	05/03/18	50,109	\$108,235.44	CO
	X	9211 Security Way	05/09/18	1,410	\$493.50	PD
	X	9125 Inverness Road	05/14/18	782	\$1,689.12	CO
	X	8352 O'Connell Road	05/15/18	3,120	\$6,739.20	PD
	X	9336 Abraham Way	05/16/18	546	\$191.10	HC
	X	8942, 8938, 8934, 8966, 8962, 8958, 8954, 8950, 8946				
		8988, 8992, 8996, 9000, 9004, 9008 Trailridge Ave.				
		8979, 8983, 8987, 8991, 8995, 8999, 9007, 9013, 9019				
		9023, 9027, 9078, 9045, 9059, 9069, 9075 Hightail Dr.				
		8686 Toyopa Ct.	05/10/18	79,421	\$171,549.36	CO
	X	9032, 9036, 9040, 9044, 9048, 9052, 9056, 9060, 9061				
		9057, 9053, 9049, 9045, 9041, 9064, 9068, 9072, 9076				
		9080, 9084, 9088, 9092, 9096, 9085, 9075, 9069, 9065				
		9100, 9104, 9108, 9112, 9111, 9107, 9097 West Bluff Pl				
		9040, 9044, 9048, 9052, 9056, 9060, 9064 Trailridge Ave	05/10/18	141,206	\$305,004.96	CO
TOTAL					\$1,965,586.34	

*Additional square footage (total is over 500 square feet)
**Fee Exempt - Senior / Elder Care Facility
***Fee Exempt - Less than 500 square feet

Requests For Use Of Facilities - June 5, 2018						
Group	Location	Date	Days	Time	Attend	Fees Applied
Cajon Park						
Santee School District (Parent Class)	Multi-Purpose	5/30/18	Wednesday	5:00 pm - 8:30 pm	50	
Santee School District Special Education (CPI Training)	Engineering Room	6/6/18	Wednesday	8:00 am - 4:00 pm	10 - 15	
Carlton Hills						
YALE Preschool (YALE Promotion)	Kindergarten Playground	6/11/18	Monday	6:00 pm - 7:00 pm		
Carlton Oaks						
PTA (Carlton Oaks Choir - Concert)	Multi-Purpose	6/8/18	Friday	5:30 pm - 7:00 pm	80	
PRIDE Academy - Prospect Avenue						
CYT at School (Performing Arts)	Multi-Purpose	9/18/18 - 10/30/18	Tuesday	1:40 pm - 3:40 pm	20	
CYT at School (Performing Arts - Showcase)	Multi-Purpose	11/6/18	Tuesday	5:30 pm - 8:00 pm	50	
CSEA (Union Meetings)	Multi-Purpose	1/10/19 - 12/12/19	Thursday	4:00 pm - 6:00 pm	50	
Sycamore Canyon						
PTSA (Family Movie Night)	Front Lawn/Library	6/1/18	Friday	6:30 pm - 8:00 pm	50 - 75	
PTSA (East San Diego Soccer Shots LLC - soccer enrichment)	Fields	9/6/18 - 12/13/18	Thursday	2:20 pm - 3:45 pm	5 - 30	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & ALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District
 ENROLLMENT REPORT
 6/1/2018
 Month 11 Week 3
 School Week 41

SCHOOL	REGULAR ED														SPECIAL ED										Total All								
	EAK 5yo	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	06/01/18	06/02/17	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	06/01/18	06/02/17	# Diff	% Diff	06/01/18	05/25/18	# Diff	
Cajon Park		13	88	110	98	91	111	117	108	94	108	936	935	1	0.1%	5	10	8	7	4	10	9	15	8	74	76	-2	-2.8%	1010	1010	0		
Carlton Hills	25	23	65	73	72	72	60	48	48	61	63	610	577	33	5.7%	5	3	2	3	4	4	1	6	2	30	31	-1	-3.2%	640	640	0		
Carlton Oaks			72	79	82	73	89	93	71	127	94	780	761	-1	-0.1%	6	6	5	5	7	5	11	10	5	60	60	0	0.0%	820	821	-1		
Chet F. Harritt	25	23	82	78	86	74	73	51	50	57	58	657	661	-4	-0.6%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hill Creek	24	25	97	85	89	77	79	79	90	72	82	749	755	-6	-0.8%	5	4	1	5	2	7	0	0	0	24	18	6	33.3%	773	773	0		
Pepper Drive		20	95	118	107	89	137	111	99	100	88	964	971	-7	-0.7%	0	0	0	0	0	1	2	3	3	9	10	-1	-10.0%	973	973	0		
Prospect Ave	24	19	68	85	84	58	55	71	47	44	58	573	584	-11	-1.9%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Rio Seco			90	109	96	108	108	118	117	88	99	933	944	-11	-1.2%	7	6	0	1	5	10	12	8	7	56	54	2	3.7%	989	990	-1		
Sycamore Canyon	24	20	65	60	41	42	41	40	41	0	0	374	375	-1	-0.3%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
SUBTOTAL	122	143	720	777	735	684	733	726	641	643	630	6556	6563	-7	-0.1%	0	28	29	14	21	22	37	35	42	25	253	249	4	1.6%	6809	6,811	-2	
Alternative School			1	2	4	3	2	3	5	7	5	32	38	-6	-15.9%															32	32	0	
Santee Success									9	6		15	12	3	25.0%											0	0	0	0.0%	15	15	0	
NPS												0	0					1	2	3	2				8	8	0	0.0%	8	8	0		
SUBTOTAL			1	2	4	3	2	3	5	16	11	47	50	-3	-6.0%	0	0	0	1	0	2	0	3	0	2	8	8	0	0.0%	55	55	0	
TOTAL	122	143	721	779	739	687	735	731	646	659	641	6603	6,613	-10	-0.2%	0	28	29	15	21	24	37	38	42	27	261	257	4	1.5%	6864	6866	-2	

Please note: Special Ed. PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	EAK 4yo	Total All
Cajon Park	1	0	1011
Carlton Hills	0	0	640
Chet F. Harritt	0	0	657
Hill Creek	0	0	773
Prospect Ave	0	0	573
Sycamore Canyon	71	0	445
Total PK/EAK	72	0	

Total Enrollment Including PK
6936

Schedule of Upcoming Events

Date	Event
June 5	Board Meeting; 7:00 p.m.
June 6	Safety/Facilities Committee Meeting; 3:30 pm, at Charles E. Skidmore Administration Center
June 12	Last Day of School
June 14	Foundation Golf Classic, Carlton Oaks Country Club
June 19	Board Meeting; 7:00 p.m., at Cajon Park School Multi-purpose Room, 10300 Magnolia Avenue (<i>please note location change</i>)
July 4 (Wednesday)	Independence Day – District Office Closed
July 17	Board Meeting; 7:00 p.m., at Cajon Park School Multi-purpose Room, 10300 Magnolia Avenue (<i>please note location change</i>)
August 7	Board Meeting; 7:00 p.m., at Cajon Park School Multi-purpose Room, 10300 Magnolia Avenue (<i>please note location change</i>)
August 21	Board Meeting; 7:00 p.m., at Cajon Park School Multi-purpose Room, 10300 Magnolia Avenue (<i>please note location change</i>)
August 22 (Wednesday)	First Day of School

Reports and Presentations Item B.2. Spotlight on Education: Eighth Grade Student Academic Achievement Awards

Prepared by Dr. Stephanie Pierce
June 5, 2018

BACKGROUND:

Tonight we are honoring students who were selected to compete in the Academic Achievement Award competition for the 2017-18 school year.

Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, will introduce students from each school in Santee School District who achieved academic excellence during the current school year. Two eighth grade students from each school are selected to participate in this competition by their teachers in collaboration with the school principal.

The Academic Student Achievement Award is provided to eighth grade students who participate in an annual end of the year competition. This year the Academic Achievement Award Competition integrated the areas of writing, speech and mathematics. Students completed an authentic math task with real world data and problems. The students used their mathematical solutions, combined with several informational articles to draft an argumentative essay, and finally, crafted a persuasive speech with visuals to convince an audience of their final solutions.

This evening the Board of Education and Assistant Superintendent of Educational Services, Dr. Stephanie Pierce, will honor the students selected by their school who participated in this year's 2017-18 competition. The City of Santee and the Santee Chamber of Commerce will both be represented to present the top recipient awards. The names of the award winners will be announced at the Board meeting.

Academic Achievement Participants

Cajon Park Alexander Glasgo Samantha Sullivan	Chet F. Harritt Jhanna Espares Drew Swaim	PRIDE Academy Bella McMacken Lucas Spangler
Carlton Hills Shala Malone John Youhanna	Hill Creek Athena Calvillo Christopher Logan	Rio Seco Cameron Bressler Victoria Lepur
Carlton Oaks Thomas Hodge Cailin Rubic	Pepper Drive Samuel Hiller Taylor Koshiol	

Agenda Item B.2.

Item C. PUBLIC COMMUNICATION

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Item D. PUBLIC HEARINGS

1. 2018-19 Local Control Accountability Plan (LCAP) Annual Update
2. 2018-19 Adopted Budget

Public Hearing Item D.1. 2017-18 Local Control Accountability Plan (LCAP)
Prepared by Dr. Stephanie Pierce
June 5, 2018

BACKGROUND:

In accordance with Education Code 52062 (b) (1), the Board of Education shall hold at least one public hearing to review the District's proposed Local Control Accountability Plan (LCAP) and solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the Local Control Accountability Plan or the annual update to the Local Control Accountability Plan. Additionally, the agenda for the public hearing shall be posted at least 72 hours before the public hearing and shall include the location where the local control and accountability plan or annual update to the local control and accountability plan will be available for public inspection.

The Santee School District's proposed Local Control Accountability Plan is available for public inspection on the District's website: www.santeesd.net. The Board of Education of Santee School District will consider the Local Control Accountability Plan for approval at the June 19, 2018 regular Board of Education meeting to be held at:

Educational Resource Center
9619 Cuyamaca Street
Santee, CA 92071

The public hearing should convene and permit any interested citizens to raise questions or to provide input about the proposed Local Control Accountability Plan of the District.

Agenda Item D.1.

**PLEASE POST
Until June 5, 2018**

NOTICE OF PUBLIC HEARING
FROM THE
SANTEE SCHOOL DISTRICT
FOR
PROPOSED LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP)

The Santee School District Board of Education will conduct a public hearing to review the District's proposed Local Control Accountability Plan (LCAP).

DATE: Tuesday, June 5, 2018

TIME: 7:00 p.m.

PLACE: Educational Resource Center
9619 Cuyamaca Street
Santee, CA 92071

NOTICE IS FURTHER GIVEN that the Santee School Board of Education will consider the LCAP for approval at the June 19, 2018 regular Board of Education meeting to be held at Educational Resource Center, 9619 Cuyamaca Street, Santee, CA 92071.

The proposed LCAP is available for public inspection on the District's website: www.santeesd.net.

Posted 05/29/18
Santee City Clerk's Office
Santee Library
Educational Resource Center
Santee Chamber of Commerce
Santee Schools

Public Hearings D.2.
Prepared by Karl Christensen
June 5, 2018

2018-19 Adopted Budget

BACKGROUND:

The Board of Education is required by law to hold an official public hearing prior to discussion of the Adopted Budget. The budget document has been available for public review at:

Santee School District
Charles E. Skidmore Administration Center
9625 Cuyamaca Street
Santee, CA 92071

The public hearing should convene and permit any interested citizens to raise questions or to provide input about the proposed adopted Budget of the District.

Agenda Item D.2.

Item E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Consent Item E.1.1.
Prepared by Dr. Kristin Baranski
June 5, 2018

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- May 14, 2018, special meeting minutes
- May 15, 2018, regular meeting minutes
- May 16, 2018, special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____

Second: _____

Vote: _____

Item E.1.1.

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

May 14, 2018
MINUTES

Charles Skidmore
Administration Center
9625 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 5:30 p.m.

Members present:

Dianne El-Hajj, President

Ken Fox, Vice President

Dustin Burns, Clerk

Barbara Ryan, Member

Elana Levens-Craig, Member

Administration present for Closed Session:

Dr. Kristin Baranski, Superintendent and Secretary to the Board

Karl Christensen, Assistant Superintendent, Business Services

B. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

C. DISCUSSION ITEM

1. Meeting with Home Federal Corporation

The Board of Education met with representatives from Home Federal Corporation to discussed proposed real estate development in the city of Santee.

D. ADJOURNMENT

With no further business, the May 14, 2018, special meeting was adjourned at 7:15 pm.

Dustin Burns, Clerk

Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

May 15, 2018
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 7:00 p.m.

Members present:

Dianne El-Hajj, President
Ken Fox, Vice President
Dustin Burns, Clerk
Barbara Ryan, Member
Elana Levens-Craig, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

President El-Hajj introduced and welcomed Mr. and Mrs. Brogan to the meeting. She shared they were Superintendent Baranski's parents who were in town for her doctoral graduation ceremony.

2. District Mission

President El-Hajj invited the audience to recite the District Mission.

3. Pledge of Allegiance

President El-Hajj invited Lisa Arreola, Executive Assistant, to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

Member Burns moved approval.

Motion: Burns
Second: Fox
Vote: 5-0

El-Hajj Aye *Levens-Craig* Aye
Fox Aye *Ryan* Aye
Burns Aye

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. Spotlight on Learning: Student Recognitions

Dr. Stephanie Pierce introduced students being recognized, by the Board of Education, in County-level programs: 2018 Greater San Diego County Science and Engineering Fair, the Innovative Video in Education (IVIE) Awards and PTA 2018 Reflections Winners.

2018 Greater San Diego Science and Engineering Fair

Mallory Guinn	1 st Place	Plant Sciences
Audrey Kansas	2 nd Place	Engineering: Energy and Transport
Brayden Ross	2 nd Place	Physics and Astronomy
Lana Al Any	3 rd Place	Biochemistry
Shala Malone	3 rd Place	Microbiology
Caleb Mayville	4 th Place	Physics and Astronomy
John Youhanna and Taylor Lepisi	4 th Place	Microbiology

Innovated Video in Education (IVIE) Awards

Unique in Culture, United in Friendship

Daniel Garcia	Udayvir Singh
Anaya Ojeda	Kaylee Williams
Charbel Shebo	Naba Waad

H.C.E. News (Hill Creek Elementary News)

Trevor Browning	Alex Kinsey
Caleb Cadwell	Devin Lafreniere
Jaiden Coduti	Kaiden Lajoie
Trinity Cruz	Carter Mattingly

PTA 2018 Reflections

Stephen Cox, Jr.	Carlton Hills	Award of Merit
Logan Armstrong	Chet F. Harritt	Award of Merit
Zoey Ebert	Chet F. Harritt	Award of Merit
Natalee Modica	Chet F. Harritt	Honorable Mention
Amy Armstead	Rio Seco	Honorable Mention
Emma Dobbin	Rio Seco	Honorable Mention
Jeweliana Sanchez	Rio Seco	Honorable Mention
Vivian Tran	Rio Seco	Award of Merit

3. Spotlight: Tierra Del Sol Council PTA Unit Presidents

Superintendent Baranski expressed the District's gratitude towards the PTA Presidents for their service, leadership, and advocacy for the children and parents. She mentioned school administration was present to share a few words about their President. The Principals took turns highlighting their President's valuable service, leadership, and/or advocacy for the children at their school and/or community and provided them with a bouquet of flowers. President El-Hajj and Vice President Fox presented each PTA President with a certificate, and a rose, as a token of appreciation.

Cajon Park Erica Cipro	PRIDE Academy Terra Alkhafi
Carlton Oaks Megan Pate	Rio Seco Emily McMackin
Chet F. Harritt Kimberli Crook	Sycamore Canyon Jennifer Weese
Hill Creek Tasha Jacobson	Carlton Hills and Tierra del Sol Council President Jean Brittain
Pepper Drive Melissa Jarvis	

C. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda.

D. CONSENT ITEMS

President El-Hajj invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval/Ratification of Revolving Cash Report
- 2.5. Acceptance of Donations, Grants, and Bequests
- 2.6. Approval of Consultants and General Service Providers – pulled for separate consideration
- 2.7. Award of Bids for Painting at Hill Creek, Rio Seco, and Sycamore Canyon Schools
- 2.8. Approval to Increase Testing Lab and Construction Materials Testing Services for the Rio Seco School and Pepper Drive School Modular Classrooms
- 2.9. Approval/Ratification of Agreement for Mileage Reimbursement In Lieu of District Transportation
- 3.1. Approval of State Preschool Program Annual Report to California Department of Education
- 3.2. Approval of Extended Field Trips for Chet F. Harritt Seventh Grade Students to H&M Landing in San Diego
- 3.3. Approval of Extended Field Trips for Carlton Hills 7-8 Grade Students to H&M Landing in San Diego
- 4.1. Personnel, Regular
- 4.2. Approval of Probationary Certificated Non-Management Employee
- 4.3. Approval of Short Term Positions
- 4.4. Approval of Agreement for Mandated Student Health Screenings (Vision, Hearing, and Scoliosis) with Rady Children’s Hospital, San Diego – pulled for separate consideration

Member Burns moved approval of consent items, with the exception of D.2.6. Approval of Consultants and General Service Providers and D. 4.4. Approval of Agreement for Mandated Student Health Screenings (Vision, Hearing, and Scoliosis) with Rady Children’s Hospital, San Diego, which were pulled for separate consideration.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

2.6. Approval of Consultants and General Service Providers

Member Burns explained pulling the item to request a mid-year report on expenditures over \$10,000. He moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

4.4. Approval of Agreement for Mandated Student Health Screenings (Vision, Hearing, and Scoliosis) with Rady Children’s Hospital, San Diego

Member Ryan shared she is employed by Rady Children’s Hospital, San Diego and oversees these services; and would abstaining on the item.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Abstained</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Superintendent

1.1. Appointment of Principals

Superintendent Baranski shared that after an extensive search for Principals; Administration was recommending Kristen Bonser and Summer Locke, current Vice Principals in Santee School District; and Tim Dobbins, current Vice Principal in Cajon Valley Union School District, for the role of Principals effective July 1, 2018.

The candidates expressed their gratitude towards the Board and introduced their family members. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Burns</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

1.2. Approval of Strategic Planning Consultant

Superintendent Baranski shared Administration had interviewed three potential strategic planning consultants and recommended the District contract with REDi Group, LLC. She shared Dr. Suzette Lovely, a senior associate with the REDi Group, will be the primary facilitator of the process. Superintendent Baranski explained that if the Board of Education approved the consultant agreement with the REDi Group, administration would begin developing specific timelines for gaining feedback from multiple focus groups. She explained the majority of the focus group work will be conducted September – November 2018 and an updated strategic plan would be submitted to the Board of Education for approval in December 2018, prior to the development of the 2018-2019 LCAP timeline. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Levens-Craig</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

Business Services

2.1. May Revise and State Budget Update

Karl Christensen, Assistant Superintendent of Business Services, shared Governor Brown issued the last State budget proposal of his career as Governor. He provided a summary of the May Revise and how it differed from the Governor's January budget proposal.

Mr. Christensen explained the 2018-19 State venue was \$133.5 billion; a \$3.7 billion increase from the January Proposal; and the 2018-19 Proposition 98 showed \$78.4 billion; a \$100 million increase from the January proposal. Mr. Christensen shared some of the distribution to K-12 education included \$3.3 billion to LCFF; up \$300 million from the January proposal; 2.71% COLA, full implementation, and additional .29% increase to the Base (\$166 million). Two billion (\$2.0 billion) for one-time discretionary funds to reduce the amount owed by State for prior year Mandated Cost Reimbursement Claims to \$972 million, distributed on a per ADA basis (an increase of \$200 million from January proposal).

Mr. Christensen noted some provisions included a Proposition 98 Certification and shared "Current law requires the Director of Finance, the State Superintendent of Public Instruction, and the Chancellor of the California Community Colleges to agree and certify a final calculation of the proposition 98 Guarantee within nine months following the close of the fiscal year. That compressed timeframe, differing interpretations of the law, and other issues have resulted in many uncertified years; 2008-09 is the last year the Guarantee was statutorily certified."

He shared the process being prosed by the Governor includes:

- Certify guarantee for open years of 2009-10 through 2015-16

- Rebench 2015-16 for inclusion of additional wraparound childcare services
- DOF will publish final calculation of prior year's guarantee at each May Revise
- SPI, Community College Chancellor, Legislature, the public, and other stakeholders review and submit comments
- If no challenge by October 1st, certification becomes final
- Any funding in excess of final certification may be deemed to meet obligations for future years
- Any additional amount owed would be paid over a specified period of time
- Continuously appropriate funding for LCFF plus COLA to provide same certainty of funding as experienced with previous Revenue Limit model

Mr. Christensen shared fiscal transparency for the spending of supplemental funds included \$13.3 million for a Community Engagement Initiative to build capacity of school districts to engage more effectively with local communities, specifically with development of the LCAP.

2.2. Award of Bids for Roofing at Sycamore Canyon and Cajon Park Schools

Mr. Christensen explained the District had recently solicited bids for reroofing buildings at Cajon Park and Sycamore Canyon as deferred maintenance projects for next year. The bid request called for bidders to provide a base bid for certain buildings and several alternates for additional buildings; as outlined in the Board item. He explained the Board authorized an additional \$300,000 transfer to the Deferred Maintenance fund for 2018-19, for a total transfer of \$835,000. After taking into account costs for exterior painting for three sites, the ERC HVAC and roofing project, and some asphalt repairs, there is only enough remaining to do the Base Bid for Sycamore Canyon and the Base Bid and Alternate 1 for Cajon Park. Mr. Christensen explained Administration is recommending reroofing of all classroom buildings, which would include all the alternates for Sycamore Canyon; and would require an additional transfer to the Deferred Maintenance fund of \$290,000. He shared Administration recommends authorizing the additional transfer and awarding the Base Bid and all alternates for Sycamore and the Base Bid and alternate 1 for Cajon Park.

Member Burns inquired on the particular buildings that would be included. Mr. Christensen asked Christina Becker, Director of Maintenance & Operations to the podium. Mrs. Becker shared the kitchen, multi-purpose room, and administrative office would not be included. Mr. Christensen shared it would be an additional \$138,000 to include all of the buildings, for an additional total of \$428,000.

To avoid the possible cost of future repairs, the Board approved a one-time transfer from the general fund to deferred maintenance to cover the cost of the Base Bid and All Alternates for Sycamore Canyon and Cajon Park Schools. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Levens-Craig</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

2.3. Adoption of Resolution No. 1718-39 of the Board of Education of the Santee School District Ordering a School Bond Election, and Authorizing Necessary Actions in Connection Therewith

Mr. Christensen adopting resolution No. 1718-39 would authorize placing the District's 2018 Bond Reauthorization on the November ballot. He welcomed Don Field, the District's bond counsel from Orrick Herrington, and Dale Scott, the District's financial and election advisor, who were present to answer questions. Mr. Christensen shared an overview of documents pertaining to the item: a resolution, San Diego County Taxpayers Association (SDCTA) criteria for school bond support, and the District's application to SDCTA seeking their support.

Mr. Christensen highlighted various elements of the resolution of importance to the Board, and linked some of those elements to information or action that SDCTA requests for their support criteria.

Mr. Christensen discussed the resolution and highlighted the following statements:

- WHEREAS statement #14 on the bottom of Page 2 of the Resolution through statement #16 on Page 3 pertaining to “reasonable and informed” projections of assessed valuation growth
- WHEREAS statement #17 on Page 3 of the Resolution pertaining to making a good faith effort to incorporate joint use elements in the projects funded by bond proceeds
- WHEREAS statement #18 on Page 3 of the Resolution pertaining to a commitment to not use project labor agreements for construction projects
- Section 3(b) on Page 4 of the Resolution: Abbreviation of Proposition – is the 75 words that will appear on the ballot
- Exhibit A of the Resolution
 - Page A-1 Accountability Safeguards section
 - Page A-4 Estimated Ballot Information section at the bottom extending to Page A-5 describing the estimated nature of tax rates
 - Pages A-6 and A-7 containing the Bond Project List
- Page 14 of our SDCTA Application – Section M. Bidding Process regarding SDCTA’s request for adoption of a “no pay to play” policy
 - Page 14 of our SDCTA Application – Section N. Provision for an “Independent Citizen’s Oversight Committee” and adoption of SDCTA’s best practices
 - Page 14 of our SDCTA Application – Section O. Adoption of SDCTA School Construction and Professional Services Procurement Best Practices (If Applicable)
 - Page 14 of our SDCTA Application – Section P. Education of Governing Board Members and Oversight Members
 - SDCTA’s Support Criteria requests the following:
 - Elected members of the district and the district’s staff are strongly recommended to attend SDCTA’s “Envisioning and Managing Legitimate and Effective Public School Bonds” educational course prior to the election of the bond measure. Oversight committee members are also strongly recommended to attend the course or a similar training program to best prepare key community members for the bond program within twelve (12) months after passage.

Upon discussion, Member El-Hajj moved approval. Member Burns explained he was voting no on the bond reauthorization as he had explained at a previous meeting; and clarified it was not because of Mr. Scott’s services. He expressed his gratitude towards Mr. Scott’s for his invaluable services to the District.

<i>Motion:</i>	<u>El-Hajj</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Levens-Craig</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-1</u>	<i>Burns</i>	<u>No</u>		

Educational Services

3.1. Approval of Memorandum of Understanding for EduAbroad

Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, shared the District has an opportunity to host up to 25 international students seeking to participate in learning activities in Project SAFE summer camp program. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Burns</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

Human Resource/Pupil Services

4.1. Approval of Declaration of Need for Fully Qualified Educators

Member Burns moved approval of Declaration of Need for Fully Qualified Educators.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Levens-Craig</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

F. BOARD POLICIES AND BYLAWS

President El-Hajj presented Items F.1.1. and F.1.2. as second readings and request for approval. With one motion, Member Burns moved approval of Items G.1.1. and G.1.2.

1.1. Second Reading: Revised Board Policy 2140, Evaluation of the Superintendent

1.2. Second Reading: Revised Board Policy 1312.3, Uniform Complaint Procedures

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Levens-Craig</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

1.3. First Reading: Board Bylaw 9270, Conflict of Interest – Biennial Review

Revised Board Policy 9270, Conflict of Interest, was presented as a first reading, as per Government Code Section 87306.5 requirement to review biennially.

G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Member Burns referenced the Project SAFE portable buildings at Rio Seco School. He shared the buildings and design looked great and allow for more student supervision. Member Burns also expressed his concern for additional netting on the joint-use field at Rio Seco School. Member Burns mentioned it seems to be a safety hazard when the older children are playing. He asked that Administration work with the Little League and/or the City to discuss funding of the project.

Member Levens-Craig shared attending the Biliiteracy Symposium and mentioned it was a great event.

Superintendent Baranski asked that the Board coordinate their attendance to assist with ice cream at the schools during Staff Appreciation Week; and she shared the tickets for A Salute to Teachers event were for sale and inquired on the Board's interest in attending. Superintendent Baranski inquired on the Board's interest in adding their Board advisory committee assignments to their individual webpages. She explained the committee names would include a hyperlink to the Board advisory committee page. The Board shared some concerns but agreed to include the committees on their individual pages on a trial basis.

H. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. Conference with Legal Counsel – Anticipated Litigation (Gov't. Code § 54956.9)
- One Case
2. Conference with Labor Negotiator (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)
3. Public Employee Performance Evaluation (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 8:49 p.m.

I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:13 p.m. and reported no action was taken.

J. ADJOURNMENT

With no further business, the regular meeting of May 15, 2018 was adjourned at 10:13 pm.

Dustin Burns, Clerk

Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

May 16, 2018
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

The meeting was called to order at 6:00 p.m. by President El-Hajj.

B. PUBLIC COMMUNICATION

There was no public communication.

C. CLOSED SESSION

1. Consideration of Student Matter (Ed. Code § 48918) Student #: 10-1718

The Board entered closed session at 6:10 p.m. to discuss student discipline hearings for student #: 10-1718. This matter was heard by the Santee School Board Members Dianne El-Hajj, Ken Fox, and Barbara Ryan in closed session. Oral and documentary evidence was received. Following the presentation of evidence, President El-Hajj announced the Board members would deliberate and all other persons were asked to leave the room.

D. RECONVENE TO PUBLIC SESSION AND ADJOURNMENT

The Board reconvened to public session at 7:20 p.m.

ACTION TAKEN BY BOARD

It was motioned by Member Ryan to expel student #10-1718 from the Santee School District for violation of California Education Code Sections 48900(c) Possessed, used, sold, furnished, or been under the influence of alcohol, intoxicant, or controlled substance as defined in the Health & Safety Code, and Santee School District Board Policy 5144.1: Students: Suspension and Expulsion/Due Process and Administrative Regulations 5144.1.

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- Remain at the Santee Success Program through November 2, 2018. Student may not return to his previous school. Upon successful completion of this expulsion order, administration will determine most appropriate placement including remaining at the Santee Success Program.
- Maintain a 2.0 (or better) GPA for scholarship, effort and citizenship performance.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Complete a counseling program by February 23, 2019, for decision-making/peer pressure, and drug/alcohol abuse/prevention.
- Perform 20 hours of community service by September 14, 2018 and provide verification.
- Write a paper on the effects of marijuana on the adolescent brain.
- Remain free of illegal substances and participate in regular drug testing.
- Complete all elements of this Rehabilitation Plan by February 22, 2019 and present documentation to verify completion.

A parent must meet with the Coordinator of Pupil Services by May 18, 2018, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action.

Upon satisfactory completion of all activities in this rehabilitation Plan, the student record will be expunged of this expulsion order.

<i>Motion:</i> <u>Ryan</u>	<i>El-Hajj</i> <u>Aye</u>	<i>Ryan</i> <u>Aye</u>
<i>Second</i> <u>Fox</u>	<i>Fox</i> <u>Aye</u>	<i>Levens-Craig</i> <u>Not Present</u>
<i>Vote:</i> <u>3-0</u>	<i>Burns</i> <u>No Present</u>	

E. ADJOURNMENT

The May 16, 2018 special meeting was adjourned at 7:23 p.m.

Consent Item E.2.1.
Prepared by Karl Christensen
June 5, 2018

Approval/Ratification of Travel Requests

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

Staff Development

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$13,976, and substitute costs of \$920, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

Board Travel Report - June 5, 2018

Travel Dates	Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel
Thursday, 05/17/18	Stephanie Southcott Char Hunt Mary Ketchpaw Michelle May Josephine Pungi Victoria Heier	Carlton Hills Rio Seco Carlton Hills Carlton Hills Hill Creek Carlton Oaks	Crisis Intervention Training	El Cajon	\$0 \$0 \$115 \$115 \$115 \$115	\$34 \$34 \$34 \$34 \$34 \$34	Professional Development Professional Development Special Education Special Education Out-of-School Time Special Education	This training will focus on a behavior management system designed to provide care and safety of disruptive students.
Monday, 06/18/18 Wednesday, 06/20/18 Wednesday, 09/19/18	Hannah Rainbolt	Hill Creek	Evaluating Behavior Intervention Plans	San Marcos	\$345	\$290	Special Education	This 3-day training will provide information on legal mandates and crisis intervention regarding discipline for Special Education students.
Thursday, 07/12/18	Jeanie Niemiec	Carlton Oaks	Learning Without Tears	Anaheim	\$115	\$408	Special Education	This workshop will focus on building printing skills, multisensory strategies and informational writing skills.
Tues-Fri, 10/02/18 - 10/05/18	Krista D'Agostino	Human Resources	CEDR Systems Conference	San Diego	\$0	\$446	Human Resources	This 4-day workshop will provide EdJoin training.
Thurs-Sat, 11/08/18 - 11/10/18	Dr. Kristin Baranski	Superintendent	2018 ACSA Leadership Summit	San Diego	\$0	\$431	Superintendent's Office	Dr. Baranski will be a presenter at this conference. The Summit provides opportunities for networking and professional development.
Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California								
Sun-Thurs, 06/24/18 - 06/28/18	Kathryn Ducharme Laura Barker Barb Knoll Gillian Ryan Celina Register Bruce Jennings Mathew Newcomb Dan Prouty Jennifer Rolf	Carlton Hills Carlton Hills Pepper Drive PRIDE Academy Cajon Park Cajon Park Rio Seco Educational Services Educational Services	OpenSciEd Middle Grade Curriculum Pilot Program	Los Alamitos	\$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0	\$569 \$569 \$569 \$569 \$569 \$569 \$569 \$569 \$569	DROPS Grant DROPS Grant DROPS Grant DROPS Grant DROPS Grant DROPS Grant DROPS Grant DROPS Grant DROPS Grant	Professional development for middle school teachers to field test a new set of NGSS instructional units.
Sun-Thurs, 07/08/18 - 07/12/18	Matt Marsman	Technology	PowerSchool University	Anaheim	\$0	\$3,276	Technology	Annual PowerSchool training.
Sun-Thurs, 07/15/18 - 07/19/18	Matt Marsman Mark Starkey Robyn Wright Mary Boldin	Technology Technology Technology Technology	PowerSchool User Conference	Las Vegas	\$0 \$0 \$0 \$0	\$950 \$950 \$950 \$950	Technology Technology Technology Technology	This is in the national PowerSchool User Conference.

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations, grants, and/or bequests have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Received From</i>	<i>Designated For Use At</i>
DONATIONS			
Funds for the Purchase of a Digital Marquee	\$3,214.00	David & Stephanie Sellers	Chet F. Harritt School
Maritime Museum Tickets (4)	\$72.00	Anonymous Donor	Pepper Drive School
Funds for Mrs. Board's Classroom Project, "I'm Through... Now What Can I Do?"	\$116.68	DonorsChoose.org	Rio Seco School
Funds for Mrs. Brownell's Classroom Project, "Hands On 5 th Grade Science."	\$235.05	DonorsChoose.org	Rio Seco School
GRANTS			
(None)			
BEQUESTS			
(None)			
TOTAL RECEIVED	\$3,637.73		

RECOMMENDATION:

Administration recommends acceptance of the donations, grants, and/or bequests listed above for the District and authorization to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The donations, grants, and/or bequests listed above are valued at \$3,637.73.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.2.

Consent Item E.2.3. Approval/Ratification of Revolving Cash Report
Prepared by Karl Christensen
June 5, 2018

BACKGROUND:

The Revolving Cash Fund of \$20,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

It is recommended that the Board of Education approve checks #24607 through #24610 on the \$20,000 Revolving Cash Account.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$700.76 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.3.

**SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$20,000**

Date	Number	Name	Memo	Amount
05/09/18	22607	Walmart	Lorene Foster	200.00
05/09/18	22608	Walmart	Lorene Foster	200.00
05/10/18	22609	Walmart	Lorene Foster	200.00
05/14/18	22610	Walmart	Lorene Foster	100.00

Total Checks Written \$700.00

04/30/18 **March 2018 bank fee adjustment** 0.76

Total to be Reimbursed \$700.76

Total to Deduct from Future Reimbursement

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of services within the following scopes:

- Consultants: Those providing professional advice or specialized technical or training services
- General Service Providers: Those providing general services not fitting the description of a consultant

The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant or an employee to be paid by payroll warrant for withholding and payment of appropriate payroll taxes. This analysis generally involves an assessment of the degree of control the District will have over the service provider's schedule and work methods.

The attached table presents requests for Consultants and General Service Providers. (NOTE: Those providing services on an annual, on-going basis are approved separately by the Board as Annual Contract Renewals)

RECOMMENDATION:

It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is disclosed on the attached page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.4.

**Consultant / General Service Provider Report
June 5, 2018**

Vendor Name	Type (Consultant or General Service Provider)	Description of Services	Date(s) of Service	Amount	Funding	Payment Type (Independent Contractor or Employee)
Patricia Hodge	General Service Provider	External Evaluator (as required by DoDEA grant)	7/1/18 - 6/30/19	\$5,000.00 (not to exceed)	DoDEA Grant	Independent Contractor
McAlister Institute	General Service Provider	Drug Testing	7/1/18 - 6/30/19	\$1,000.00 (not to exceed)	Pupil Services	Independent Contractor
Roger Parker RP Mobile Music	General Service Provider	D.J. Services	6/11/2018	\$350.00 (not to exceed)	Rio Seco School	Independent Contractor
Dave Molzen	General Service Provider	Legacy Pavers Installation	7/1/18 - 6/30/19	\$500.00 (not to exceed)	Santee School District Foundation	Employee

Consent Item E.2.5. Approval/Ratification of Expenditure Transactions
Prepared by Karl Christensen Charged to District Issued Purchasing Cards (P-Cards)
June 6, 2017

BACKGROUND:

The District has issued Purchasing Cards (P-Cards) to certain management, supervisory, or confidential employees to expedite and streamline purchases of goods and services. P-Card transactions are tracked and monitored to ensure they are properly accounted for and supported by documentation. P-Card transactions are limited to a specified amount each month and approval of the Superintendent is required to exceed these limits.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period April 1, 2018 through April 30, 2018.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

There were 152 transactions totaling \$15,017.68 charged to various funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.5.

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20180403	ABEL,CATHY	CHILD NUTRITION	THE WEBSTAURANT STORE	158.28	Thermometers
20180404	ABEL,CATHY	CHILD NUTRITION	SPROUTS FARMERS MARK	72.71	Produce & Gluten Free Food
20180406	ABEL,CATHY	CHILD NUTRITION	SMARTNFINAL92910809291	40.03	Food for Spring Break Programs
20180408	ABEL,CATHY	CHILD NUTRITION	SPROUTS FARMERS MARK	23.59	Bananas
20180411	ABEL,CATHY	CHILD NUTRITION	DELL SALES & SERVICE	114.20	Toner
20180411	ABEL,CATHY	CHILD NUTRITION	DELL SALES & SERVICE	114.20	Toner
20180411	ABEL,CATHY	CHILD NUTRITION	DELL SALES & SERVICE	228.41	Toner
20180411	ABEL,CATHY	CHILD NUTRITION	DELL SALES & SERVICE	305.97	Toner
20180412	ABEL,CATHY	CHILD NUTRITION	TRUE MANUFACTURING INC	15.88	Shelf Clips Refrigerator
20180413	ABEL,CATHY	CHILD NUTRITION	CALIFORNIA SCHOOL NUTR	445.00	Child Nutrition Conference Registration
20180413	ABEL,CATHY	CHILD NUTRITION	CERTIFYME NET	59.95	Drive Safe 1 - Forklift training - on-line
20180417	ABEL,CATHY	CHILD NUTRITION	AMAZON.COM	19.02	Casters
20180420	ABEL,CATHY	CHILD NUTRITION	DOMYOWN.COM	92.17	Glue Board Replacements Fly Trap
20180424	ABEL,CATHY	CHILD NUTRITION	SMARTNFINAL92910809291	17.25	Almond Milk
20180429	ABEL,CATHY	CHILD NUTRITION	COSTCO *DELIVERY 578	364.30	Wheat Thins & Oatmeal
				<u>2,090.96</u>	
20180419	ALBERT,DIANN L	CHET F. HARRITT	JAMBA JUICE #517	20.00	Attendance Incentives
20180420	ALBERT,DIANN L	CHET F. HARRITT	BARNES & NOBLE #2135	30.00	Attendance Incentives
				<u>50.00</u>	
20180413	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SMARTNFINAL92910809291	23.04	PLT meeting supplies
20180413	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	CARLTON OAKS BAR & GRI	1,272.00	Salute to Excellence Awards Ceremony
20180416	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SOUTHWEST AIRLINES	291.96	Airfare for Member Ryan's attendance to Delegate Assembly in Sacramento
20180417	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALS SPORT SHOP	15.06	PLT name badge
20180418	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	10.98	Board meeting supplies
20180423	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	POINTLOMA	379.00	Registration for President El-Hajj to Legitimate and Effective School Bonds Course
20180424	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	CARLTON OAKS BAR & GRI	(1,072.00)	Salute to Excellence Awards Ceremony
20180425	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	DOLLAR TREE	4.31	Employee of the Year Recognition
20180426	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	14.00	Employee of the Year Recognition
20180430	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SHERATON	246.81	Honoring Our Own Event
				<u>1,185.16</u>	
20180413	AVILA,EVONN	BUSINESS SERVICES	AMAZONPRIME MEMBERSHIP	106.67	Annual Membership for Amazon Prime
				<u>106.67</u>	
20180422	BAKER,HOPE	OST PROGRAMS	MICHAELS STORES 3256	71.32	YALE craft supplies, clay pots and canvas
20180425	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	14.87	YALE supplies/baskets
20180426	BAKER,HOPE	OST PROGRAMS	SMARTNFINAL92910809291	131.61	Snack for children in YALE and for a staff meeting
				<u>217.80</u>	
20180415	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	EL CAJON BLUEPRINT LLC	25.98	Pepper Drive Relo MOD Blueprints
				<u>25.98</u>	
20180426	BENEDETTO,ANGELO	CARLTON HILLS	WAL-MART #1917	4.85	Develop photos from student of the month
20180427	BENEDETTO,ANGELO	CARLTON HILLS	THE HOME DEPOT #0673	48.27	Striping paint for PE fields.
				<u>53.12</u>	
20180419	BILLICK,JERI	SYCAMORE CANYON	AMAZON MKTPLACE PMTS	44.49	PE Equipment and supplies
20180420	BILLICK,JERI	SYCAMORE CANYON	CARTERS HAY & GRAIN, I	29.90	Chicken Food
20180420	BILLICK,JERI	SYCAMORE CANYON	AMAZON MKTPLACE PMTS	136.47	PE Equipment and supplies
20180422	BILLICK,JERI	SYCAMORE CANYON	SDH & O LAKE/SIDE	44.85	Light bulbs for aqua garden
20180424	BILLICK,JERI	SYCAMORE CANYON	BSN*SPORT SUPPLY GROUP	329.26	PE Equipment supplies
				<u>564.97</u>	
20180411	BONSER,KRISTEN	PRIDE ACADEMY	1STAIDFUND	145.00	6th Gr. Camp Fundraiser
20180419	BONSER,KRISTEN	PRIDE ACADEMY	THE WRAPSHACK	344.80	Changemakers lunch
20180422	BONSER,KRISTEN	PRIDE ACADEMY	DENVER FABRICS	424.05	Fabric for Jr. High electives
20180426	BONSER,KRISTEN	PRIDE ACADEMY	VONS #2358	2.68	ELAC meeting refreshments
20180427	BONSER,KRISTEN	PRIDE ACADEMY	PARTY CITY	66.26	Behavior incentives
				<u>982.79</u>	
20180403	BRASHER,PAMELA	OST PROGRAMS	TARGET 00014852	24.82	Supplies to make Peep Slime for kids for Spring Break
20180405	BRASHER,PAMELA	OST PROGRAMS	REUBEN H FLEET BOX OFF	102.18	Short lunches for the children on field trip
20180406	BRASHER,PAMELA	OST PROGRAMS	SMARTNFINAL36010803609	51.96	Snack for children for Spring Break for Padre Game field Trip
20180408	BRASHER,PAMELA	OST PROGRAMS	VONS #2344	24.50	Spring Break craft supplies
20180415	BRASHER,PAMELA	OST PROGRAMS	WAL-MART #5996	16.16	Activity kit for summer program
20180418	BRASHER,PAMELA	OST PROGRAMS	BOOKS ARE FUN	210.00	Paper Airplane kits, Trace your hand game sets, Brick Logic
20180418	BRASHER,PAMELA	OST PROGRAMS	BOOKS ARE FUN	79.00	Books and games for CO PS
20180418	BRASHER,PAMELA	OST PROGRAMS	BOOKS ARE FUN	88.00	Books and games SC PS
20180425	BRASHER,PAMELA	OST PROGRAMS	WALMART.COM	221.86	CD's, Books, games for CPPS
20180427	BRASHER,PAMELA	OST PROGRAMS	WALMART.COM	59.29	Books, games, CD'S for CPPS
				<u>877.77</u>	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20180417	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	ACE PARKING 1241	16.00	Parking while attending Masters of Governance course
20180418	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	AMAZON.COM	21.23	Professional development books
				<u>37.23</u>	
20180419	HECK,TERRY	PRIDE ACADEMY	VONS #1897	74.92	Change Makers refreshments
20180420	HECK,TERRY	PRIDE ACADEMY	EINSTEIN BROS-ONLINE C	214.96	Changemakers refreshments
20180422	HECK,TERRY	PRIDE ACADEMY	DENVER FABRICS	592.75	Fabrics for JH electives.
				<u>882.63</u>	
20180404	HICKS,TYLENE	CHET F. HARRITT	AMAZON MKTPLACE PMTS	(43.93)	Sand toys (lost in transit-refund received)
20180412	HICKS,TYLENE	CHET F. HARRITT	CAROLINA BIOLOGIC SUPP	47.36	PLTW for Mr. Barbary
20180412	HICKS,TYLENE	CHET F. HARRITT	AMAZON MKTPLACE PMTS W	162.79	Math manipulatives and supplies for our Math RTI
20180412	HICKS,TYLENE	CHET F. HARRITT	LAKESHORE LEARNING MAT	153.37	Math manipulatives for our Math RTI
20180412	HICKS,TYLENE	CHET F. HARRITT	AMAZON MKTPLACE PMTS W	5.76	Math supplies for our RTI
20180412	HICKS,TYLENE	CHET F. HARRITT	AMAZON MKTPLACE PMTS	12.33	Math manipulative for our RTI
20180413	HICKS,TYLENE	CHET F. HARRITT	AMAZON MKTPLACE PMTS W	11.08	Math manipulatives for our RTI.
20180415	HICKS,TYLENE	CHET F. HARRITT	ACP DIRECT	60.48	Headphones for the RSP room.
20180416	HICKS,TYLENE	CHET F. HARRITT	AMAZON MKTPLACE PMTS W	36.44	Sandbox toys for students during recess and lunch
20180416	HICKS,TYLENE	CHET F. HARRITT	AMAZON.COM AMZN.COM/BI	21.41	Math manipulatives for math RTI
20180417	HICKS,TYLENE	CHET F. HARRITT	DOLLAR TREE	15.09	Gardening supplies for middle school gardening class
20180418	HICKS,TYLENE	CHET F. HARRITT	THE HOME DEPOT #0673	85.18	Storage and shelving for cooking class
20180423	HICKS,TYLENE	CHET F. HARRITT	MICHAELS STORES 3256	20.19	Crayon carver to make art with donated crayons
20180423	HICKS,TYLENE	CHET F. HARRITT	BARNES & NOBLE #2135	20.00	Student reading incentive. Barnes & Noble gift card
20180425	HICKS,TYLENE	CHET F. HARRITT	WAL-MART #1917	68.99	Parent engagement. Supplies for STEAM Night
				<u>676.54</u>	
20180409	HOOKS,TED A	PEPPER DRIVE	AMAZON MKTPLACE PMTS W	144.73	Sound equipment for Middle School PE
20180409	HOOKS,TED A	PEPPER DRIVE	AMAZON MKTPLACE PMTS W	172.39	Sound equipment for Kindergarten PE
20180419	HOOKS,TED A	PEPPER DRIVE	RALPHS #0220	119.75	Refreshments for parent event
				<u>436.87</u>	
20180404	JOHNSTON,ANDREW	CARLTON OAKS	BEST BUY 00003525	140.06	Sound Equipment
				<u>140.06</u>	
20180403	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	DNH*GODADDY.COM	699.98	Web server security certificate
20180417	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	THE UPS STORE #4287	21.69	RMA Shipping
20180420	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	SIMPLISAFE.COM	24.99	Security System
20180425	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	77.89	iPad adapters and velcro
20180425	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	36.95	Nameplate holders
20180426	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	DISNEY RESORTS	250.38	Hotel deposit for PowerSchool training
20180427	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	84.26	Batteries and HDMI cabling
				<u>1,196.14</u>	
20180418	MARTIN,SUZANNE	HILL CREEK	THE HOME DEPOT #0673	327.76	Lumber for garden
20180423	MARTIN,SUZANNE	HILL CREEK	AMAZON MKTPLACE PMTS	87.96	Kindergarten supplies
20180424	MARTIN,SUZANNE	HILL CREEK	AMAZON MKTPLACE PMTS	119.62	Kindergarten Supplies
20180425	MARTIN,SUZANNE	HILL CREEK	LAKESHORE LEARNING MAT	37.46	SDC Room supplies
20180425	MARTIN,SUZANNE	HILL CREEK	AMAZON MKTPLACE PMTS	89.95	Toner
20180427	MARTIN,SUZANNE	HILL CREEK	AMAZON MKTPLACE PMTS	79.68	1st grade supplies
				<u>742.43</u>	
20180416	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS	28.90	Fidgets for students receiving OT Services
20180416	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS	9.99	Pencil Grips for students receiving OT services
20180417	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS	15.25	Pencil Grips for students receiving OT Services
20180418	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS	34.99	Sensory chews for student in SDC
20180420	MCGINTY,MIRIAM	SPECIAL EDUCATION	GOT SPECIAL KIDS	28.98	Sensory supplies for student receiving OT services
20180420	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS	23.41	Award Certificates for students and Flash drive for district nurse
20180424	MCGINTY,MIRIAM	SPECIAL EDUCATION	SSI SCHOOL SPECIALTY	25.78	Hand writing grips for students receiving OT Services
20180430	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS	44.95	Noise abating headphones
				<u>212.25</u>	
20180411	MCKINNON,KATHY	EDUCATIONAL SERVICES	OFFICE DEPOT #908	13.90	Prof. Dev. - Supplies
20180412	MCKINNON,KATHY	EDUCATIONAL SERVICES	EB GREATER SAN DIEGO	86.08	GSDRA Literacy Awards - D. Minutelli & L. Saunders
20180417	MCKINNON,KATHY	EDUCATIONAL SERVICES	EB GREATER SAN DIEGO	43.04	Travel - GSDRA Literacy Awards - R. Evans
				<u>143.02</u>	
20180402	MONTLER,BONNER M	EDUCATIONAL SERVICES	LOGMEIN*GOTOMEETING	468.00	Online meeting application for Assessment Department. Up to 25 remote participants/annual license.
20180420	MONTLER,BONNER M	EDUCATIONAL SERVICES	OFFICE DEPOT #908	17.23	Hand calculator for Assessment Department
20180427	MONTLER,BONNER M	EDUCATIONAL SERVICES	AMAZON.COM	28.95	High-Speed USB to Serial Adapter. For use with Pearson Optscan 6 scanner
				<u>514.18</u>	
20180425	OLANDER,MICHAEL	CAJON PARK	SMARTNFINAL92910809291	36.19	Student incentives for attendance
				<u>36.19</u>	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20180423	ORTEGA,KAREN	HUMAN RESOURCES	VONS #1897	21.02	Supplies for Principal interviews
20180424	ORTEGA,KAREN	HUMAN RESOURCES	THE WRAPSHACK	99.88	Principal interview lunch expenses
20180425	ORTEGA,KAREN	HUMAN RESOURCES	DOLLAR TREE	4.31	Office supplies
				<u>125.21</u>	
20180410	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	BEST BUY MHT 00011452	394.88	TV Monitor for Asst. Superintendent's office
20180423	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	UZIBULL	35.56	iPad case
20180424	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	OFFICE DEPOT #908	34.72	Rulers for academic achievement competition
20180429	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMAZON MKTPLACE PMTS W	29.98	Sample wearable student fitness tracker
20180430	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMAZON.COM	82.96	Replacement power cord for CRT Macbook Air
				<u>578.10</u>	
20180409	RIFFEL,MEREDITH	PUPIL SERVICES	OFFICE DEPOT #908	64.63	Easel pads
20180410	RIFFEL,MEREDITH	PUPIL SERVICES	TARGET 00014852	29.02	Baby wipes for SDC classes
20180418	RIFFEL,MEREDITH	PUPIL SERVICES	OFFICE DEPOT #908	10.49	Easel pad for Meredith
20180418	RIFFEL,MEREDITH	PUPIL SERVICES	OFFICE DEPOT #908	(64.63)	Easel pads for Meredith presentation
20180418	RIFFEL,MEREDITH	PUPIL SERVICES	WAL-MART #1917	14.62	Diaper pail refills for PK SDC SPED class at SC
20180427	RIFFEL,MEREDITH	PUPIL SERVICES	VONS #1897	112.00	Bus pass for homeless
				<u>166.13</u>	
20180413	ROSA,JIM	HILL CREEK	AMAZON.COM AMZN.COM/BI	70.00	PE Equipment
20180417	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	43.41	Volunteer Luncheon Supplies
20180417	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	203.49	Classroom supplies
20180418	ROSA,JIM	HILL CREEK	SMARTNFINAL92910809291	153.83	Volunteer Luncheon Supplies - food
20180419	ROSA,JIM	HILL CREEK	SMARTNFINAL92910809291	51.57	Volunteer Luncheon Supplies - food
20180422	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	8.08	Office supplies
20180423	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	9.97	Office supplies
20180423	ROSA,JIM	HILL CREEK	AMAZON.COM AMZN.COM/BI	21.13	Office supplies
20180423	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	45.29	Classroom supplies
20180423	ROSA,JIM	HILL CREEK	AMAZON.COM AMZN.COM/BI	70.35	Classroom supplies
20180425	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	13.95	Classroom supplies
20180427	ROSA,JIM	HILL CREEK	AMAZON.COM	53.86	Office Supplies
				<u>744.91</u>	
20180409	SAUNDERS,LEAH	CARLTON OAKS	LOWES #03214*	71.48	Counseling Program Materials
20180410	SAUNDERS,LEAH	CARLTON OAKS	AMAZON MKTPLACE PMTS	43.09	Campus Aide supplies
20180410	SAUNDERS,LEAH	CARLTON OAKS	AMAZON MKTPLACE PMTS	63.97	Jump Rope for Heart Equipment
20180411	SAUNDERS,LEAH	CARLTON OAKS	ILP*INSECT LORE	66.93	Classroom supplies
20180416	SAUNDERS,LEAH	CARLTON OAKS	ILP*INSECT LORE	46.54	Classroom supplies
20180416	SAUNDERS,LEAH	CARLTON OAKS	TARGET 00028555	57.21	Student Incentives
20180417	SAUNDERS,LEAH	CARLTON OAKS	AMAZON MKTPLACE PMTS	85.93	Counseling Program Supplies
20180417	SAUNDERS,LEAH	CARLTON OAKS	EDUCATIONAL INNOVATION	207.42	Elective and Course Expansion Materials
20180419	SAUNDERS,LEAH	CARLTON OAKS	AMAZON MKTPLACE PMTS W	55.96	Jump Rope for Heart Event materials
				<u>698.53</u>	
20180411	SHEEN,KRISTINA D	OST PROGRAMS	WAL-MART #1917	213.51	Craft and Cleaning supplies for ASES
20180411	SHEEN,KRISTINA D	OST PROGRAMS	WAL-MART #1917	150.26	Items for cooking and craft club at Carlton Hills Project SAFE
20180427	SHEEN,KRISTINA D	OST PROGRAMS	WAL-MART #1917	333.32	Craft supplies for PS Sites
20180429	SHEEN,KRISTINA D	OST PROGRAMS	VONS #1897	46.46	Food for training
				<u>743.55</u>	
20180423	SIMKO,JOHANNA	CAJON PARK	WALMART.COM	180.74	Fraudulant use - to be reversed in May
20180430	SIMKO,JOHANNA	CAJON PARK	WWW.KOHL'S.COM #0873	100.00	Fraudulant use - to be reversed in May
				<u>289.74</u>	
20180418	SOUTHCOTT,STEPHANIE	CARLTON HILLS	DAPHNE'S SANTEE 10	212.16	Volunteer Luncheon
20180424	SOUTHCOTT,STEPHANIE	CARLTON HILLS	IDENTAKID	148.30	Parent volunteer labels
				<u>360.46</u>	
20180413	STARKEY,MARK	INFORMATION TECHNOLOGY	AMAZON.COM AMZN.COM/BI	5.69	Keyboard charging cable
20180419	STARKEY,MARK	INFORMATION TECHNOLOGY	AMAZON.COM AMZN.COM/BI	63.00	20 Belkin keyboard charging cables for staff iPads
20180403	STARKEY,MARK	INFORMATION TECHNOLOGY	APL*APPLE ONLINE STORE	49.60	20 Teacher iPad keyboard charging cables
				<u>118.29</u>	
				<u><u>15,017.68</u></u>	

Consent Item E.2.6.
Prepared by Karl Christensen
June 5, 2018

Adoption of Resolution No. 1718-41 to Establish
Temporary Interfund Transfers

BACKGROUND:

At certain times of the year, because of the State’s reliance on apportionment deferrals and other timing circumstances, it becomes necessary for some funds to temporarily borrow monies from other funds to pay bills. These temporary loans are known as “Due To/Due From” accounts. These account transfers must conform with Education Code Section 42603 which states “The governing board of any school district may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations.” In order to comply with adopted procedures by the San Diego County Office of Education, the Santee School District Board of Education must annually adopt a resolution to allow for Temporary Interfund Transfers of Special or Restricted Funds. This resolution approves all such transfers as needed to close the books for fiscal year 2017-18 and incorporates any transfers needed for the 2018-19 fiscal year.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution No. 1718-41, “Resolution to Establish Temporary Interfund Transfers of Special or Restricted Fund Moneys” (Due To/Due From), as required for the 2017-18 year-end closing process and 2018-19 fiscal year.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

Resolution No. 1718-41 will allow temporary interfund transfers of special or restricted fund moneys (due to/due from) as required for the 2017-18 year-end closing process and 2018-19 fiscal year. The anticipated fiscal amount of the transfers is not to exceed \$5,000,000.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.6.

SANTEE SCHOOL DISTRICT)
)
Resolution to Establish Temporary)
Interfund Transfers of Special or)
Restricted Fund Moneys (Due To/)
Due From Accounts))
)
Resolution No. 1718-41)

On Motion of Member _____, seconded by Member _____, the following resolution is hereby adopted:

WHEREAS, the Governing Board of any school district may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations as authorized by Education Code Section 42603, and

WHEREAS, the transfer shall be accounted for as temporary borrowing between funds or accounts and shall not be available for appropriation or be considered income to the borrowing fund or account, and

WHEREAS, amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final one hundred twenty (120) calendar days of a fiscal year,

THEREFORE, BE IT RESOLVED that the Board of Education of the Santee School District in accordance with the provisions of the Education Code Section 42603 adopts the following authorization for fiscal year 2018-19 to temporarily transfer funds not to exceed \$5,000,000 between the following funds provided that all transfers are approved by the Superintendent or designee:

- General Fund (01)
- Child Development (12)
- Cafeteria (13)
- Deferred Maintenance (14)
- Special Reserve (17)
- Other Building Fund (21)
- Capital Facilities (25)
- State School Building (30)
- Other Enterprise Fund (63)

PASSED AND ADOPTED by the Board of the Santee School District at Santee, California, on the 5th day of June, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

STATE OF CALIFORNIA)
) SS
COUNTY OF SAN DIEGO)

I, Dustin Burns, Clerk of the Board of the Santee School District of Santee, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said board at the regular meeting thereof at the time and place of vote stated, which resolution is on file and of record in the office of said board.

Dustin Burns, Clerk of the Board

BACKGROUND:

The Santee School District is required to provide for transportation of Special Education students when their Individualized Education Plan (IEP) includes the need for this service. In lieu of the District providing transportation, the District offers parents/guardian the opportunity to transport their own children and receive reimbursement for their incurred mileage at the IRS-approved rate.

The Commercial Warrants Audit manual stipulates that an agreement is to be executed with the Parent/Guardian whenever mileage reimbursement is provided. Agreements with parents/guardians opting to receive mileage reimbursement for the 2017-18 school year for the transportation of their own child(ren) are listed below:

School of Attendance	Round Trip Miles Per Day	# of Days	Per Mile Rate	Total Estimated Annual Cost
Sycamore Canyon School	4	81	\$0.5450	\$176.58
Carlton Oaks School	7	180	\$0.5450	\$686.70
Carlton Hills School	16	15	\$0.5450	\$130.80
Total:				\$994.08

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of \$994.08 is paid in lieu of District provided transportation.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.7.

Consent Item E.2.8.
Prepared by Karl Christensen
June 5, 2018

Approval of Extension of Memorandum of
Understanding with Reinterpret for Use of
Cajon Park Annex

BACKGROUND:

Reinterpret is a non-profit entity organized for the purpose of collecting, organizing, and distributing discarded materials for use by teachers and students for art projects and conducting workshops for teachers on the uses of these resources. Reinterpret has been using Room 38 and the center meeting room at the Cajon Park Annex since 2011. In exchange for free use of District facilities, Reinterpret provides Santee School District teachers with membership in Reinterpret free of charge.

This Memorandum of Understanding extends the current arrangement with Reinterpret for the 2018-19 fiscal year.

RECOMMENDATION:

It is recommended that the Board of Education approve the Memorandum of Understanding with Reinterpret for Use of Facilities at Cajon Park Annex for the 2018-19 fiscal year.

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

Electricity and HVAC usage during non-school time is estimated at \$2,200 annually.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.8.

**MEMORANDUM OF UNDERSTANDING
BETWEEN
SANTEE SCHOOL DISTRICT
AND
REINTERPRET**

This Memorandum of Understanding ("MOU") is entered into this 5th day of June, 2018, by and between SANTEE SCHOOL DISTRICT ("DISTRICT") and REINTERPRET ("ENTITY") (collectively referred to as "the Parties").

RECITALS

WHEREAS, ENTITY operates a non-profit organization under IRS code section 501(c)(3) for the purposes of collecting, organizing, and distributing discarded materials for use by teachers and students for art projects and conducting workshops for teachers on the uses of these resources; and

WHEREAS, ENTITY has been utilizing Room 38 and the center meeting room at the Cajon Park Annex ("Facilities") since August 2011 under a Use of Facilities Agreement and/or a Memorandum of Understanding in a partnership arrangement; and

WHEREAS, the Parties desire to continue the partnership arrangement.

AGREEMENT

The Parties, in consideration of the promises made herein, agree as follows:

Recitals. The recitals set forth above are true and correct.

2. **Term.** This MOU shall be in effect for the period from July 1, 2018 through June 30, 2019, unless an extension is agreed to, in writing, by both Parties.

Use of Facilities. ENTITY may use room 38 of the Facilities for storage and distribution of materials and have access to the room from 8am to 9pm, Monday through Saturday. ENTITY may periodically and temporarily use the center meeting room of the Facilities for conducting workshops for teachers at times when it does not conflict with use by other DISTRICT programs and services or other outside entities using the room under a Use of Facilities agreement with the DISTRICT. ENTITY may charge nominal fees or collect monetary donations for participation in workshops in accordance with their established fee schedule.

3. **Other Terms and Conditions.** DISTRICT shall waive any and all Use of Facilities fees that would normally be charged in exchange for the following:

- a. DISTRICT teachers shall be provided membership in ENTITY free of charge.
- b. ENTITY shall maintain the Facilities in a neat, clean, and orderly fashion at all times.

4. **Insurance.** ENTITY shall maintain in full force and effect during the entire term of this MOU General Liability insurance with minimum coverage limits of \$1,000,000 per occurrence. ENTITY shall name DISTRICT as an additional insured on their policy and provide a copy of

said policy to the DISTRICT upon request. ENTITY shall also maintain in full force and effect during the entire term of this MOU workers compensation insurance for all of its employees with the minimum coverage limits required by law.

5. Indemnification. ENTITY agrees to indemnify and hold harmless DISTRICT from any and all claims, damages, liabilities, or costs, including reasonable attorney's fees and defense costs, arising or allegedly arising from the acts, errors, or omissions of the officers, employees, or agents of ENTITY.
6. Termination for Convenience. Either party may terminate this MOU for convenience by providing written notice to the other party at least ten (10) working days prior to the termination date.


AGREED:

SANTEE SCHOOL DISTRICT

By: _____
Karl Christensen
Assistant Superintendent, Business Services

Date: _____

ENTITY

By:  _____
Judith Toepel
President

Date: 5.21.18

Consent Item E.2.9.
Prepared by Karl Christensen
June 5, 2018

Approval/Ratification of Annual Agreements for 2018-19

BACKGROUND:

Attached is a list of annual agreements presented for the Board's information and approval. These agreements are put into place and purchase orders are issued to make ongoing payments to vendors as expenses are incurred throughout the fiscal year. Administration has reviewed each annual agreement and solicited quotes where applicable. Additional quotes were not solicited for those items that are on a continuing lease or lease/purchase because those items were received on a multi-year agreement.

RECOMMENDATION:

It is recommended that the Board of Education provide approval/ratification of the attached listed annual agreements for 2018-19.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The estimated annual cost of each annual agreement is attached and the total of all annual agreements listed is \$3,263,560.92.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.9.

Annual and/or Continuous Agreements for 2018/19

The following list consists of annual and/or continuous agreements for the 2018/19 School Year

Updated 5/23/2018

Vendor	Description	Department	Approximate Cost
24-Hour Elevator	Elevator Maintenance Agreements for CP, CH, CO, HC & RS 2-Story; PD 3-Story Bldgs, Incl. inspections	M&O	\$ 9,722.00
24-Hour Elevator	Bi-Annual Inspection of Wheelchair Lifts at CP, SC, CH, and PA	M&O	\$ 450.00
AAF/American Air Filters	Air Filters - HVAC Supplies	M&O	\$ 4,000.00
Aardvark Pest Control	Pest Control Services	M&O	\$ 32,500.00
All City Pest Control	Pest Control Services	M&O	\$ 1,000.00
Amazon.com	Misc. Purchases for ASES	Proj Safe	\$ 3,000.00
Amazon.com	Misc. Purchases for Project Safe	Proj Safe	\$ 3,000.00
Amazon.com	Misc. Purchases for Yale	Yale	\$ 3,000.00
American Messaging	Main Duty Pager	M&O	\$ 150.00
AT&T / Calnet 2 – Access Line	Phone Service - Access Lines	Technology	\$ 14,400.00
AT&T / Calnet 2 – C60 Acct.	Phone Service - C60	Technology	\$ 60,000.00
Atkinson, Andelson, AAL	Legal Services	Human Resources	\$ 35,000.00
Atkinson, Andelson, AAL	Legal Services	Business	\$ 15,000.00
Backflow Services	Annual Testing (Backflow Svcs)	M&O	\$ 8,500.00
Blackboard Inc. (Formerly Schoolwires) Begins 12/1/17	Power Pack - District-wide Software Licenses	Technology	\$ 15,300.00
California Electric Supply (CED)	Electrical Supplies/Maint. Repairs/Pts	M&O	\$ 4,000.00
California School Boards Association	CSBA Membership Dues and Education Legal Alliance Membership Dues	Board	\$ 13,200.00
California School Boards Association	GAMUT Subscription	Superintendent	\$ 2,840.00
CASH - Coalition for Adequate School Housing	CASH Membership Dues (Due April 2018)	Business	\$ 550.00
Cintas	Uniform Services for M&O	M&O	\$ 3,000.00
Cintas	Uniform Services for Transportation	M&O	\$ 600.00

Cintas	Uniform Services for Transportation	M&O	\$ 600.00
City Electric Supply (CES)	Electrical Supplies/Maint. Repairs/Pts	M&O	\$ 10,500.00
City of Santee	Crossing Guards	Business	\$ 21,416.00
City Treasurer (City of San Diego)	Defibrillator Maintenance	Human Resources	\$ 425.00
Clark Security	Hardware for Locks & Doors	M&O	\$ 24,000.00
Communication Resources	Professional Svcs - Training	Superintendent	\$ 5,000.00
Companion Corporation	On-Line Subscription Services for all nine site libraries	Ed Services	\$ 11,479.00
Computer Protection Tech.	Equipment Maint. Agreement	Technology	\$ 2,770.00
Core Technology	CTC Bridge Software & Support	Technology	\$ 594.00
County Schools Svc Fund	Ed-Join	Human Resources	\$ 950.00
Cox Communications	Cox Data Network	Technology	\$ 113,400.00
Datel Systems	Rukus Wireless Support	Technology	\$ 15,725.00
Datel Systems (3-yr agreement) Thru June 2018 - Renewal Due 2018-19	3-Yr Energizer (Instant Replacement)	Technology	\$ 26,821.00
Datel Systems (3-yr agreement) Thru June 2018 - Renewal Due 2018-19	Off Site Server 690 backup	Technology	\$ 8,894.00
Datel Systems (3-yr agreement) Thru June 2018 - Renewal Due 2018-19	3-Yr Energizer Updates (Load Balancer)	Technology	\$ 1,735.00
Datel Systems (3-yr agreement) Thru June 2018 - Renewal Due 2018-19	3-Yr Energizer Updates (Load Balancer)	Technology	\$ 1,735.00
Dave Bang Associates	Playground Safety Supplies	M&O	\$ 58,000.00
Day Wireless	Communication Device Maintenance Contracts for All Sites	Transportation	\$ 1,080.00
Decision Insite	Enrollment Project Services	Business	\$ 8,796.00
Discovery Benefits	Cobra/Retiree Administration	Human Resources	\$ 10,000.00
Document Tracking Services	Licenses for Annual Document Tracking Services	Ed Services	\$ 2,050.00
Drain Pros/USA Jetting	Drain Clearing Services	M&O	\$ 6,000.00
DS Services of America, Inc. (DBA: Sparkletts)	Drinking Water for CNS & Rio Seco	Business	\$ 500.00
DS Services of America, Inc. (DBA: Sparkletts)	Drinking Water for Carlton Hills	Business	\$ 425.00
DS Services of America, Inc. (DBA: Sparkletts)	Drinking Water for Hill Creek	Business	\$ 350.00
DS Services of America, Inc. (DBA: Sparkletts)	Drinking Water for M&O	Business	\$ 400.00
DS Services of America, Inc. (DBA: Sparkletts)	Drinking Water for Pepper Drive	Business	\$ 600.00

DS Services of America, Inc. (DBA: Sparkletts)	Drinking Water for Pride Academy	Business	\$ 400.00
DS Services of America, Inc. (DBA: Sparkletts)	Drinking Water for Sycamore Canyon	Business	\$ 250.00
DS Services of America, Inc. (DBA: Sparkletts)	Drinking Water for Transportation	Business	\$ 225.00
DS Services of America, Inc. (DBA: Sparkletts)	Drinking Water for Departments located in District Office and ERC	Business	\$ 2,500.00
Dude Solutions	Work Order Software License	M&O	\$ 4,494.00
Dunn Edwards	Paint Supplies	M&O	\$ 2,000.00
Edu Business Solutions	Print Shop Pro Softward Support	Technology	\$ 3,147.30
El Cajon Print & Copy	Special Printing Needs	Publications	\$ 1,000.00
Eplus	VMWare Academic Basic Support x 2 (1 yr)	Technology	\$ 5,522.00
Eplus	VMWare Academic Basic Support x 6 (1 yr)	Technology	\$ 6,468.00
Eplus	Professional Svcs & Support Svcs	Technology	\$ 7,000.00
ESGI	Licenses for Teachers	Ed Services	\$ 5,125.00
ESGI	Licenses for EAK Teachers	Ed Services	\$ 625.00
Ewing	Irrigation Supplies	M&O	\$ 30,000.00
Ferguson	Plumbing Supplies	M&O	\$ 5,000.00
Fire Etc.	Fire Extinguisher Services	M&O	\$ 8,000.00
Frontline Placement (Aesop)	Aesop Substitute/Absence Svcs	Human Resources	\$ 10,460.88
Globalstar USA	Satellite Svcs for Board Member	Superintendent	\$ 1,100.00
Greenbrier Lawn & Tree	Tree Trimming & Removal Svcs	M&O	\$ 10,000.00
GTSOft	EZ Child Tracking Software	Proj Safe/Yale	\$ 16,000.00
Harland (Scantron) Due 2-1	Scanner Maintenance Agreement - Read-Head	Ed Services	\$ 1,401.00
Helix Water District	Water Service-PD	Business	\$ 12,000.00
Home Depot Comm Acct	Maintenance Supplies	M&O	\$ 50,000.00
Johnstone Supply	HVAC Supplies	M&O	\$ 10,000.00
Konica Minolta Business	Maint. Agreeemt for Copiers Bizhub Pro1050	Publications	\$ 10,000.00
Konica Minolta Business	Maint. Agreeemt for Copiers Bizhub Press 1250P	Publications	\$ 10,000.00
Konica Minolta Business	Maint. Agreeemt for Copiers Bizhub Pro 1200	Publications	\$ 15,000.00

Konica Minolta Business	Maint. Agreemt for Copiers Bizhub C550 - Color Copier	Publications	\$ 7,400.00
Konica Minolta Business	Maintenance Agreement for Copier located in the Transportation Dept.	Transportation	\$ 140.00
Kyocera	Estimate for Annual Maint. Agmt/Supplies	Carlton Hills	\$ 1,000.00
Kyocera	Estimate for Annual Maint. Agmt	Carlton Oaks	\$ 2,000.00
Lakeside Equipment Sales	Equipment Rental	M&O	\$ 3,000.00
Litho Equipment Services	Equipment Repairs	Publications	\$500
Lowes	Maintenance Supplies	M&O	\$ 20,000.00
Mason's Saw & Lawnmower	Small Equipment Repairs Split 4300 - 75%; 5600 - 25%	Transportation	\$ 5,000.00
North County Educational Purchasing Consortium (NCEPC)	Annual Dues	Purchasing	\$ 400.00
NVLS Professional Svcs	Erate Services	Technology	\$ 6,150.00
Office1 (used to be Officia)	Maintenance Agreement for VI Prog.	Special Ed	\$ 1,200.00
One Source Distributors	Electrical Supplies	M&O	\$ 12,000.00
Pacifica Glass	Vandalism Repairs - Window Glass	M&O	\$ 5,000.00
Pacwest Air Filter, LLC	Filters for HVAC Units	M&O	\$ 5,000.00
Padre Dam MWD	Water Service (For Entire District Except Pepper Drive	Business	\$ 422,000.00
Padre Dam MWD	Water Service for CNS	CNS	\$ 5,727.00
Pearson	Schoolnet Subscription Licenses	Ed Services	\$ 60,935.00
Pearson	Protocols	Special Ed	\$ 25,000.00
People Admin	Professional Svcs & Training	Human Resources	\$ 16,800.00
Perry Letterpress	Bindery Svcs for Publications	Publications	\$ 300.00
Pitney Bowes - Lease	Mailing Machine Rental	Warehouse	\$ 3,172.92
Pitney Bowes Reserve Acct	Annual Postage for District	Business	\$ 40,000.00
Powerschool - Due on June 27	Power School	Technology	\$ 34,738.95
Pro-Ed Inc.	Protocols	Special Ed	\$ 7,500.00
Protel Communications	Phone System Support Svcs	Technology	\$ 21,856.31
Regional Communications	Radio Service Agreement (4 radios @ \$77.07 ea for 12 mo.)	Transportation	\$ 3,699.36
Reynolds Graphics	Printing Supplies	Publications	\$ 500.00

Riverside (HMH) \$5K	Did a second PO for	Protocols	Special Ed	\$ 10,000.00
Safari Montage		Software Licenses	Ed Services	\$ 26,597.56
Safe-T-Lite		Signs & Sign Materials	M&O	\$ 2,000.00
San Diego City Schools		Fingerprinting Services	Human Resources	\$ 3,000.00
San Diego County School Boards Association		Membership Dues	Board	\$ 210.38
San Diego Gas & Electric		District-wide Gas and Electric Services - except HC	Business	\$ 1,194,000.00
San Diego Gas & Electric		Gas & Electric Services - HC	Business	\$ 31,401.00
San Diego Gas & Electric		Gas & Electric Services - CNS	CNS	\$ 54,089.00
School Innovations & Advocacy		Mandate Claim Preparation	Business	\$ 10,200.00
School Services of California, Inc.		Fiscal and Mandated Cost Claim	Business	\$ 3,660.00
School Services of California, Inc.		Services	Business	\$ 300.00
SHI - Software House Int'l		Educational Software for District	Technology	\$ 28,542.90
Shine-Up Solar		Solar Panel Cleaning at Pepper Drive School (Qtrly)	M&O	\$ 7,680.96
Shine-Up Solar		Solar Panel Cleaning at Hill Creek School (Qtrly)	M&O	\$ 1,008.00
Smart & Final		Food & Misc Purchases for Proj Safe	Proj Safe	\$ 6,000.00
Smart & Final		Food & Misc. Purchases for Yale	Yale	\$ 5,000.00
SoCo Group		Diesel Fuel	Transportation	\$ 40,000.00
SoCo Group		Unleaded Fuel	Transportation	\$ 40,000.00
SoCo Group		Fuel for M & O	Transportation	\$ 25,000.00
SoCo Group		Fuel for Technology	Transportation	\$ 2,200.00
Softerware		Support Program for Yale	Proj Safe	\$ 206.00
Solarwinds		Maintenance Agreement	Technology	\$ 2,324.00
South Coast Copy Systems		Maintenance Agreements - All Sites	Business	\$ 16,350.00
Southland Envelope		Envelope Printing	Publications	\$ 2,000.00
Spiral Binding Co. Inc.		Coil Binding Supplies	Publications	\$ 500.00
Sprint		Cell Phone Service for District	Technology	\$ 37,000.00
Standard Electronics		Electrical Repairs	M&O	\$ 12,000.00
State of California Dept. of Industrial Relations		Passenger Elevator Permit Costs - CP, CH, CO, HC, RS, & PD	M&O	\$ 1,650.00
State of California Dept. of Industrial Relations		Wheelchair Lift Permit Costs - SC, CP, CH, PA	M&O	\$ 900.00

State of California DOJ	Fingerprinting Services	Human Resources	\$ 7,500.00
Superintendent of Schools	Membership Dues for NCPDF	Ed Services	\$ 5,855.40
Superintendent of Schools	Business Cards	Publications	\$ 1,000.00
Superintendent of Schools	Professional Development	Superintendent	\$ 24,375.00
Teamtalk Network	Radio Service Agreement (43 radios x \$18.50 per radio x 12 mo.)	Transportation	\$ 11,100.00
Thomas Industrial Water	Water Conditioning Services	Transportation	\$ 420.00
Trane US Inc.	HVAC Supplies	M&O	\$ 4,000.00
Truly Nolan of America, Inc.	Ant/Pest Control Services: SC/PD/CO	M&O	\$ 5,000.00
Typing Agent	Unlimited Access to Typing Agent for 5000 Users	Ed Services	\$ 5,750.00
UPMC	ACA (E-Benefits)	Human Resources	\$ 15,000.00
Valley Industrial Specialties	Plumbing Supplies	M&O	\$ 4,000.00
Vavrinek, Trine, Day & Co LLP	Audit Services	Business	\$ 23,000.00
Veritiv	Paper Supplies	Publications	\$ 10,000.00
Waste Management	District-wide Refuse Removal: District - \$44,912; CNS - \$3939	Business	\$ 49,000.00
West Interactive Services Corp; (School Messenger)	Parent Link Information 1-1-18 thru 12-31-18	Technology	\$ 17,500.00
Western Psychological Services (WPS)	Special Ed Supplies Open PO	Special Ed	\$ 1,500.00
Zonar Systems	Service & Lease Payments	Transportation	\$ 12,546.00

TOTAL \$ 3,263,560.92

Authorization to Sell/Dispose of Surplus Items

BACKGROUND:

Board Policy (BP) and Administrative Regulation (AR) 3270 govern the sale or disposal of surplus books, equipment, and supplies in accordance with applicable Education Code provisions. AR 3270 provides the following options for sale or disposal of surplus items:

Category	Value/Condition	Option	Requirements
<i>Obsolete Instructional Materials</i>	<ul style="list-style-type: none"> Usable for educational purposes Any value 	<ul style="list-style-type: none"> Donate to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy Sell to any organization that agrees to use the materials for educational purposes 	<ul style="list-style-type: none"> Receiving entity shall certify to the Board that it agrees to use the materials for educational purposes and make no charge to any persons to whom the materials are given or lent Notify public of intent at least 60 days prior to disposition
	<ul style="list-style-type: none"> Unusable for educational purposes or cannot be disposed of as above Any value 	<ul style="list-style-type: none"> Mutilate so as not to be salable and sold for scrap Destroy beyond any economical means 	<ul style="list-style-type: none"> For destruction, provide at least 30 day prior notice to those requesting notice
<i>All Other Personal Property</i>	<ul style="list-style-type: none"> Value insufficient to defray costs of arranging a sale 	<ul style="list-style-type: none"> Donate to charitable organization deemed appropriate by the Board Dispose of at local dump 	<ul style="list-style-type: none"> Requires unanimous vote by Board
	<ul style="list-style-type: none"> \$2,500 or less (one or more items) 	<ul style="list-style-type: none"> Sell without advertising 	<ul style="list-style-type: none"> Requires unanimous vote by Board
	<ul style="list-style-type: none"> More than \$2,500 (one or more items) 	<ul style="list-style-type: none"> Advertise for Bids or Conduct Public Auction 	<ul style="list-style-type: none"> Post notices in 3 public places and advertise once a

Category	Value/Condition	Option	Requirements
			week for 2 weeks in general circulation newspaper <ul style="list-style-type: none"> • Accept highest bid or reject all bids • If no qualified bid received, may be sold to any individual or entity
		<ul style="list-style-type: none"> • Without advertising for bids, sell to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law 	<ul style="list-style-type: none"> • Sale price shall equal cost of property plus estimated cost of purchasing, storing, and handling
		<ul style="list-style-type: none"> • Without advertising for bids, sell or lease the property to agencies of federal, state or local government or to any other school district 	<ul style="list-style-type: none"> • Price and terms of sale or lease fixed by the Board and approved by County Superintendent of Schools

The District has the option of using the services of a vendor that uses an on-line bidding methodology to satisfy the advertising for bids and public auction requirements. If used, the vendor retains a portion of the sale proceeds for their fee.

The items to declare surplus are described below:

Qty	UOM	Description	Location	Condition	Estimated Value/Price
51	Ea	VHS Video Tapes (Disney, Universal, WB, Columbia, MGM Dreamworks, MCA, Polygrams, Hallmark, Paramount)	Out-of-School Time Program (Rio Seco)	Used	\$0

The recommended terms for sale or disposal of the aforementioned personal property is as follows:

Type	Method	Option? (X)
Obsolete Instructional Materials	Donate to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy	
	Sell to any organization that agrees to use the materials for educational purposes	
	Mutilate so as not to be salable and sold for scrap	
	Destroy beyond any economical means	
Other Personal Property	Value insufficient to defray costs of arranging a sale: Donate to charitable organization deemed appropriate by the Board	
	Value insufficient to defray costs of arranging a sale: Discard/Scrap	
	Value \$2,500 or less: Sell without advertising	X
	Advertise for Bids (including on-line services)	
	Conduct Public Auction (including on-line services)	
	Without advertising for bids, sell to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law with sale price to equal cost of property plus estimated cost of purchasing, storing, and handling	
Without advertising for bids, sell or lease the property to agencies of federal, state or local government or to any other school district with price and terms of sale or lease fixed by the Board and approved by County Superintendent of Schools		

RECOMMENDATION:

It is recommended that the Board of Education declare the described items as surplus with an estimated value of \$0 and authorize the sale or disposal of them in accordance with the recommended terms.

This recommendation supports the following District goals:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

Income estimated at \$0.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal items impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.10.

BACKGROUND:

On January 1, 2018, Senate Bill 544 (Chapter 395/2017) became effective which added a provision to the Public Contract Code Section 20111 stating the following:

“(c) Procurement bid solicitations and awards made by a school district approved to operate at least one federal nonprofit child nutrition program for purchases in support of those programs shall be consistent with the federal procurement standards in Sections 200.318 to 200.326, inclusive, of Part 200 of Title 2 of the Code of Federal Regulations. These awards shall be let to the most responsive and responsible party. **The price shall be the primary consideration, but not the only determining factor.**”

To further explain the changes made by Senate Bill 544, the California Department of Education issued a management bulletin stating: absent a local policy that is more restrictive, procurement of child nutrition items are now governed primarily by the Code of Federal Regulations (CFR) Section 200.320 and subject to different dollar thresholds. (\$150,000 for formal bids)

In accordance with these new regulations, a Request for Proposal (RFP) for purchase of fresh produce was distributed to three vendors; American Produce, Sunrise Produce, and Diamond Jack Produce. There were four criterion used in evaluating RFP responses. Below are the results of the evaluation:

CRITERIA	DESCRIPTION	POINTS	Sunrise Produce	American Produce	Diamond Jack
			\$111,680.00	\$107,616.50	\$118,825.00
1	Prices	50	45	50	40
2	Vendor’s demonstrated ability to provide fresh high quality produce, Includes references	30	30	20	20
3	Quality of service, services offered, on-site support offered	10	10	5	10
4	Compliance with requirements in this RFP	10	10	10	10
	TOTAL SCORE	100	95	85	80

RECOMMENDATION:

It is recommended that the Board of Education provide authorization to award a contract for the procurement of fresh produce to Sunrise Produce for the 2018-19 fiscal year with an option to extend the contract annually for up to two additional years.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

Approximately \$110,000 per year paid by the Child Nutrition Fund.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.11.

Consent Item E.2.12.
Prepared by Karl Christensen
June 5, 2018

Additional Design Services with StudioWC
for the HVAC and Roofing Replacement
Project at the Educational Resource
Center

BACKGROUND:

On February 6, 2018, an Agreement was approved with StudioWC for architecture and engineering services for the HVAC and roofing replacement project at the Educational Resource Center (ERC). After plans and specifications for the bid were completed, two additional HVAC units were added to the scope of work. StudioWC Architecture & Engineering Services submitted a proposal for extra services for additional engineering costs.

RECOMMENDATION:

It is recommended that the Board of Education approve additional design services with StudioWC Architecture & Engineering for the HVAC and Roofing replacement project at the Educational Resource Center.

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

Additional services not to exceed \$2,100 to be funded from the Deferred Maintenance fund.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.12.



April 26, 2018

Santee School District
9625 Cuyamaca St.
Santee, CA 92071

Attn: Christina Becker, *Director, Facilities and Maintenance*

Re: Add Services Request
District office — Roofing and HVAC — Educational Resource Center

Dear Ms. Becker:

Please accept our proposal for add services to revise the design to replace (2) additional existing HVAC units. Construction documents are complete. Change will be issued in addenda.

Our fees are as follows:

Item Description	Proposed Fee
Mechanical	\$500.00
Architecture	\$750.00
Electrical	\$850.00
Structural	0.00
Total Fee	\$2,100.00
Scans — as-built	0.00
Total	\$2,100.00

Sincerley,

Robert D. Webb, AIA
Senior Vice President, Architect

BACKGROUND:

At the December 20, 2016 meeting, the Board approved executing an agreement with the State Water Resources Control Board for a Drought Response Outreach Program for Schools Grant in the amount of \$997,268. The grant included projects to add bio-filtrations at storm drain inlets on dirt play fields at all school sites. Staff issued a "Notice Inviting Informal Bids" for these projects to over 100 vendors who have registered to be on the District's qualified vendors list. In addition, advertisements were placed in the Daily Journal on April 16, 2018. Six vendors attended the mandatory job walks on April 30, 2018. One vendor submitted a qualified bid on May 24, 2018. Below are the results:

BID #1819-021-CP - Cajon Park - Low Impact Development (LID) Landscape Projects at 5 Sites			
Contractor	Base Bid	Alt 1	Total Bid
Blue Pacific Engineering, Inc.	\$41,000	\$23,000	\$64,000

BID #1819-022-PD - Pepper Drive - Low Impact Development (LID) Landscape Projects at 5 Sites			
Contractor	Base Bid		Total Bid
Blue Pacific Engineering, Inc.	\$28,730		\$28,730

BID #1819-023-CFH - Chet F. Harritt - Low Impact Development (LID) Landscape Projects at 5 Sites			
Contractor	Base Bid	Alt 1	Total Bid
Blue Pacific Engineering, Inc.	\$52,000	\$26,000	\$78,000

BID #1819-024-CO - Carlton Oaks - Low Impact Development (LID) Landscape Projects at 5 Sites			
Contractor	Base Bid	Alt 1	Total Bid
Blue Pacific Engineering, Inc.	\$40,000	\$18,000	\$58,000

BID #1819-025 - Rio Seco - Low Impact Development (LID) Landscape Projects at 5 Sites			
Contractor	Base Bid	Alt 1	Total Bid
Blue Pacific Engineering, Inc.	\$31,500	\$13,700	\$45,200

RECOMMENDATION:

It is recommended that the Board of Education take two actions:

- 1) Award bids to Blue Pacific Engineering, Inc. as follows:

Pepper Drive School – Base Bid Only	\$28,730
Rio Seco School – Base Bid Only	\$31,500

- 2) Reject bids for Cajon Park, Carlton Oaks and Chet F. Harritt schools. The scope of these projects will be reduced in order to re-bid them for consideration of award at the July 17, 2018 Board of Education meeting.

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

The fiscal impact is \$60,230 funded from the DROPS Grant.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.13.

Consent Item E.2.14.
Prepared by Karl Christensen
June 5, 2018

Authorization to Execute Engagement Letter with
Orrick, Herrington & Sutcliffe LLP as Bond Counsel
for the 2018 Bond Reauthorization

BACKGROUND:

To issue bonds associated with the 2018 Bond Reauthorization, it is necessary to obtain bond counsel services. Orrick, Herrington & Sutcliffe LLP provided these services for the three refunding transactions and provided excellent services. Their fee of \$47,500 plus \$2,000 for expenses is contingent upon the sale of bonds.

RECOMMENDATION:

It is recommended that the Board of Education authorize administration to execute the Engagement Letter with Orrick, Herrington & Sutcliffe LLP to provide bond counsel services for bond sales associated with the 2018 Bond Reauthorization.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$49,500 payable from bond proceeds and contingent upon successful sale of bonds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.14.



May 25, 2018

Karl Christensen
Assistant Superintendent, Business Services
Santee School District
9625 Cuyamaca Street
Santee, CA 92071

Orrick, Herrington & Sutcliffe LLP
2050 Main Street
Suite 1100
Irvine, CA 92614-8255
+1 949 567 6700
orrick.com

Donald S. Field

E dfield@orrick.com
D +1 949 852 7727
F +1 949 567 6710

Re: Proposed Santee School District General Obligation Bonds

Dear Mr. Christensen:

On behalf of Orrick, Herrington & Sutcliffe LLP (“Orrick”), I would like to express our appreciation for your choice of our firm to serve as bond counsel (“Bond Counsel”) to the Santee School District (the “Issuer”), in connection with the seeking of voter approval and proposed issuance of general obligation bonds (the “Bonds”) to finance the District’s school facilities projects (the “Project”). The purpose of this engagement letter and the attached Standard Terms of Engagement (collectively, the “Agreement”) is to confirm the terms and conditions upon which Orrick will be providing legal services to the Issuer. We believe that a mutual understanding of these terms and conditions at the outset is fundamental to establishing a good working relationship.

Orrick’s services as Bond Counsel to the Issuer in this transaction will consist of the Customary Bond Counsel Services described in the Standard Terms of Engagement and the following additional services to the Issuer with respect to seeking voter approval of the Bonds:

(i) coordination with the County of San Diego (the “County”) election officials to ensure that the necessary legal requirements are satisfied, (ii) preparation of the necessary resolution of the Board of Education required to call the election and request consolidation with any other elections to be held on the same date, (iii) attendance at such meetings or hearings of the Board of Education and working group meetings or conference calls as Issuer may request, and assistance to Issuer staff in preparation of such explanations or presentations to the Board of Education as they may request regarding the election and proceedings therefor, (iv) preparation and/or review of the forms of the tax information statement and the County Counsel’s independent analysis required to be distributed to voters, (v) review of the ballot arguments to be prepared by or on behalf of the Issuer, if requested, solely to evaluate whether or not statements summarizing the legal terms of the ballot measure are correct, and (vi) consultation with the Issuer and its staff, counsel, and financial advisor, and with the County and its staff, concerning the election proceedings.



Karl Christensen
May 25, 2018
Page 2

In consideration of the Bond Counsel services set forth above, the Issuer shall pay to Orrick a fee of \$47,500 for the first series of Bonds and \$40,000 for each additional series of Bonds issued.

These fees are based upon the assumption that each series of the Bonds will be issued on a single date, the scope of services will be limited and conform to the description thereof contained in this Agreement, the transaction will not have an extraordinary number of problems/issues, the parties will work to minimize the number of meetings, conference calls and document distributions, the purposes of the financing and the structure of the transaction will not materially change after preparation of the documents has commenced, and the Bonds will be issued not later than six months from the date initial drafts of any of the bond issuance documents are distributed by Orrick. If any of these assumptions are incorrect, or if any unusual or unforeseen circumstances arise, and occasions substantial additional work or responsibility on the part of Orrick, Orrick will be entitled to seek additional compensation in such amount as the Issuer and Orrick shall mutually agree to be appropriate.

In addition to the fees provided above, Orrick shall be paid a fixed amount of \$2,000 for each series of Bonds to cover costs and expenses (direct and indirect) incurred in connection with the services rendered as set forth herein, including (without limitation) document reproduction and delivery, travel, long distance telephone, telecopy, word processing, computer research, secretarial overtime and other similar expenses; provided that legal publication charges and printing expenses shall be the responsibility of the Issuer.

Orrick's fees (together with expenses) shall be contingent and payable upon the issuance of the Bonds.

Invoices shall be payable by the Issuer upon issuance of the Bonds if payable from Bond proceeds and otherwise within 30 days of receipt. The obligation to pay our invoices is solely the Issuer's and is not contingent upon any right of the Issuer may have for reimbursement, indemnification or insurance; or the Issuer's receipt of any other form of payment the Issuer may claim or expect to receive from some other party.

This engagement letter and the attached Standard Terms of Engagement represent the entire understanding and agreement between the Issuer and Orrick with respect to the subject matter referred to herein. The Issuer acknowledges that this engagement letter and the attached Standard Terms of Engagement have been carefully reviewed and their content understood and that the Issuer agrees to be bound by all of the terms and conditions and represents that the person signing below has been authorized to close on behalf of the Issuer. Furthermore, the Issuer acknowledges that Orrick has made no representations or guarantees to the Issuer regarding the successful issuance of the Bonds, the tax status of interest on the Bonds or the time necessary to complete the issuance of the Bonds.



Karl Christensen
May 25, 2018
Page 3

Nothing in the Agreement or in any of the documents contemplated hereby, expressed or implied, is intended or shall be construed to give any person other than the Issuer and Orrick any legal or equitable right or claim under or in respect of the Agreement or with respect to services contemplated hereby, and the Agreement shall inure to the sole and exclusive benefit of the Issuer and Orrick.

The provisions of this engagement letter may only be amended in writing and signed by both parties.

The Agreement will take effect upon execution of this engagement letter, but its effective date will be retroactive to the date Orrick first performed services. This engagement letter may be executed in counterparts, and an electronically transmitted signature shall be deemed to be the legal equivalent of an original signature.

If you have any questions, please feel free to contact the undersigned. If the foregoing, together with the attached Standard Terms of Engagement, is satisfactory, please sign and return a copy of this letter to me. We look forward to working with you and to a successful completion of this transaction.

Very truly yours,

Orrick, Herrington & Sutcliffe LLP

A handwritten signature in black ink, appearing to read "Donald S. Field".

Donald S. Field

ACKNOWLEDGED AND AGREED TO:

SANTEE SCHOOL DISTRICT

By _____
Karl Christensen, Assistant Superintendent, Business Services



**STANDARD TERMS OF ENGAGEMENT
(Bond Counsel and/or Disclosure Counsel)**

Except as modified in writing by the engagement letter accompanying these Standard Terms of Engagement (the “Engagement Letter”) or in another agreement signed by the Issuer (as defined in the Engagement Letter) and Orrick, Herrington & Sutcliffe LLP (“Orrick”) the following provisions shall apply to the relationship between Orrick and the Issuer.

1. Issuer

Orrick’s engagement is only on behalf of the Issuer. In performing the services set forth in the Engagement Letter, Orrick will act as special counsel to the Issuer with respect to issuance of the Bonds; Orrick will assist the Issuer’s counsel in representing the Issuer with respect to the Bonds in a manner consistent with Orrick’s role set forth in the Engagement Letter. Orrick’s representation of the Issuer, does not encompass any governing board member, officer or employee of the Issuer; any agency, department or office part of or affiliated with the Issuer; or any other person or entity affiliated with the Issuer. If any of these persons or entities require the services of counsel in connection with the Bonds, Orrick would be pleased to discuss whether Orrick might be able to represent any of them, but any such representation would need its own engagement letter, and would depend on Orrick’s review and disclosure to all concerned of any conflicts of interest that may arise in connection with any such concurrent representation, and on appropriate consents being obtained from the Issuer and from those seeking such additional representation.

2. Scope of Engagement

The scope of Orrick’s representation of the Issuer is limited to the specific services identified in the Engagement Letter and such additional matters as the Issuer and Orrick may in their mutual discretion agree to in writing from time to time. In each case, Orrick’s agreement to any expansion of the scope of its representation of the Issuer will be subject, among other things, to such additional conflict checks, waivers, approvals and other arrangements as Orrick may in its professional judgment deem necessary or appropriate in the circumstances and may be conditioned upon such fee adjustments or retainers as Orrick may require. Except as otherwise expressly provided in any written engagement letter (or a written amendment of a prior engagement letter) between Orrick and Issuer entered into in connection with such expansion of the scope of Orrick’s representation, the agreement reflected in these Standard Terms of Engagement and in the Engagement Letter applies to Orrick’s current representation of the Issuer and, to the fullest extent practicable, to any subsequent matters that Orrick agrees to undertake on the Issuer’s behalf. Orrick’s services will not extend to other business or legal affairs of the Issuer or to any other aspect of the Issuer’s activities. Orrick’s receipt or use of confidential or other information from the Issuer or others in the course of the representation described in the Engagement Letter does

March 2018

4132-5821-2367.9



Page 2

not mean that Orrick will render any advice or services other than those described in the Engagement Letter.

The parties agree that Orrick is not acting in a staff capacity or otherwise assuming the responsibilities for any public official currently designated in the Issuer's conflict of interest code. The parties also agree that Orrick is not being retained to, has no duty to, and will not, advise the Issuer as to (a) whether it should issue the Bonds, (b) the size of the principal amount of the Bonds, (c) what project(s) is/are to be financed or refinanced through the issuance of the Bonds (the "Project"), (d) whether the Issuer should enter into any contracts related to the possible issuance of the Bonds or (e) the financial terms to be included in the Bonds and/or any such contracts (collectively, the "Governmental Decisions"). The parties also agree that Orrick is not being retained, and has no duty, to provide financial advice of any kind to the Issuer in connection with the foregoing. The Issuer, through its governing board, staff and independent legal counsel, will be exercising its independent judgment regarding the Governmental Decisions. The Issuer acknowledges that Orrick has not been involved with the preliminary discussions, reasoning, planning, drawing of plans and specifications and solicitation of bids related to the Project.

Customary Bond Counsel Services

When Orrick's role is Bond Counsel, Orrick shall perform the following legal services to the Issuer:

- (1) Analysis of eligibility of the Project under state law and for interest on the Bonds to excluded from gross income for federal income tax purposes.
- (2) Consultation with representatives of the Issuer, Issuer's counsel, and any financial advisor or underwriters, and others, with respect to the timing, terms, and legal structure of the proposed Bonds.
- (3) Preparation of the resolution of the governing board of the Issuer approving the issuance and sale of the Bonds and the documents to be adopted or entered into by the Issuer required for the issuance of the Bonds, including the bond resolution or the indenture of trust or trust agreement between the Issuer and a trustee (or, if applicable, the supplement to an existing bond resolution, indenture or trust agreement) (the "Major Legal Documents").
- (4) If the Bonds are to be sold through a competitive sale, preparation of the official notice of sale and the notice of intention to sell.
- (5) In the case of a refunding, preparation of the refunding escrow agreement.



Page 3

(6) Preparation of summaries of the Major Legal Documents included in the official statement for the Bonds (the "Official Statement").

(7) Participation in such meetings of the Issuer and working group meetings or conference calls as the Issuer may request.

(8) Preparation of final closing papers to be executed by Issuer required to effect delivery of the Bonds (including the Tax Agreement).

(9) Rendering of Orrick's customary form of final legal opinion to the Issuer on the validity of the Bonds and the tax-exempt status of interest thereon, and, if required by the underwriters of the Bonds, Orrick's customary form of supplemental opinion to the underwriters on the accuracy of summaries contained in the Official Statement of the Major Legal Documents and the tax portion of said final legal opinion and certain other matters and, in the case of a refunding, Orrick's customary form of defeasance opinion.

(10) Providing, in electronic form, closing transcripts.

Limitations

Bond Counsel services are limited to those specifically set forth above. For example, Bond Counsel services do not include representation of the Issuer or any other party in any litigation or other legal or administrative proceeding, audit or investigation involving the Bonds or any use or investment of the proceeds thereof, or any related matter. Additionally, Bond Counsel services do not include any responsibility for the preparation or content of any Official Statement or other disclosure document or presentation (other than preparation of a summary of the Major Legal Documents and of the portion of the opinion to be rendered by Bond Counsel concerning certain tax matters) or any rating agency or investor presentation or the preparation of any credit enhancement agreement, investment agreement or swap agreement. Bond Counsel services also do not include any responsibility for compliance with any federal or state securities laws, environmental, land use, procurement, real estate, construction, insurance or (except as required for tax exemption of the Bonds) tax laws or for title to, recording, filing or perfection or continuation of any liens or security interests in real or personal property. It is not the role or responsibility of Bond Counsel to assure that the interests of any parties other than the Issuer are addressed or that any conditions to closing the transaction, other than as necessary in Bond Counsel's judgment to render the legal opinions delivered by Bond Counsel, have been satisfied or addressed. Neither Bond Counsel's role in the Bond closing nor Bond Counsel's provision of closing transcripts shall imply the completeness or adequacy of any items included in the closing transcript for any purpose other than as expressly addressed in the legal opinions delivered by



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Bond Counsel. Bond Counsel services are limited to legal advice and do not include any financial advice or analysis, including advice concerning whether or not to issue the Bonds, or adopt any Bond related resolutions or enter into any Bond related agreements. Bond Counsel services do not extend past the date of issuance of the Bonds and do not, for example, include services related to rebate or other post-issuance tax compliance, continuing disclosure, amendments to any of the Bond related documents, post-issuance investments, interest rate swaps or management contracts entered into after the date of issuance of the Bonds, or redemption or defeasance of the Bonds. Any involvement by Bond Counsel in any of the matters referred to in this paragraph shall not constitute a waiver of any of the foregoing limitations on Bond Counsel's responsibilities unless otherwise agreed to in writing.

Customary Disclosure Counsel Services

When Orrick's role is Disclosure Counsel, Orrick shall perform the following legal services to the Issuer:

(1) Assistance in preparing a preliminary official statement (the "Preliminary Official Statement") and a final official statement (the "Official Statement") for the Bonds. Such assistance will consist of participation in conferences with the Issuer, the underwriters of the Bonds (the "Underwriters"), their respective counsel, the Issuer's financial advisor and other relevant participants, assistance in the preparation of information about the Bonds, the Issuer and other material information and assistance in coordinating posting, printing or reproduction of the Preliminary Official Statement and the Official Statement, the cost of which shall be the responsibility of the Issuer.

(2) Rendering, in Orrick's customary form, addressed only to the Underwriters, of a so-called "10b-5 letter" (subject to customary limitations and exclusions).

Unless Orrick is also bond counsel, the Issuer will rely upon, and Orrick will assume the accuracy of, the opinion of bond counsel with respect to the validity of the Bonds and the Bond documents, the federal and state tax-exempt status of interest on the Bonds, exemption from registration of the Bonds under applicable securities laws, and other matters customarily covered by opinions of bond counsel and counsel to other parties, and Orrick will not undertake any independent consideration thereof or have any other responsibility therefor. Bond counsel will also be responsible for preparing summaries of legal documents for inclusion in the Preliminary Official Statement and the Official Statement and giving an opinion as to the accuracy of the summaries of the legal documents and the Bonds and of Orrick's tax opinion contained in the Official Statement.



In performing Disclosure Counsel services, in addition to relying on the opinions described above, Orrick will be entitled to rely on the accuracy and completeness of information provided and certifications made by the Issuer, the financial advisor, consultants, accountants, the underwriters, various counsel and other parties, without independent investigation or verification. While Orrick will undertake certain activities in order to provide the negative conclusion that constitutes the so-called "10b-5 letter", such activities are inherently limited in character and in scope. They cannot and will not encompass all of the activities an underwriter may be required to undertake in order to establish a due diligence or reasonable investigation defense (if available), and the securities laws do not permit an underwriter to delegate completely duties of due diligence or reasonable investigation it may have to counsel.

Limitations

Disclosure Counsel services will be limited to those specifically set forth above and, for example, will not include other services, including but not limited to matters relating to the mode or manner of dissemination of the official statement, the accuracy of any printing or posting of the official statement, registration or qualification of the Bonds under federal or state securities laws, derivative products, or regulatory matters (such as compliance with FINRA or MSRB rules or other broker-dealer regulations), and will not include preparation or review of any rating agency or investor presentation or representation in any litigation or other legal or administrative proceeding, audit or investigation involving the Official Statement, the Bonds, the Project or any related matter. Disclosure Counsel services do not include any financial advice or analysis. Disclosure Counsel services are limited to legal advice and do not extend past the date of issuance of the Bonds and do not, for example, include services related to any post-issuance amendment of or supplement to the Official Statement or to any continuing disclosure. Any involvement by Disclosure Counsel in any of the matters referred to in this paragraph shall not constitute a waiver of any of the foregoing limitations on Disclosure Counsel's responsibilities unless otherwise agreed to in writing.

3. Costs and Expenses

Unless otherwise provided in the Engagement Letter, the Issuer will pay Orrick for costs and expenses (direct and indirect) incurred in connection with the services set forth in the Engagement Letter, including (without limitation) filing and publication, document reproduction and delivery, travel, long distance telephone, telecopy, word processing, computer research, secretarial overtime, closing transcript and other similar expenses. Indirect costs, such as word processing, document reproduction and transcript costs, shall be payable at Orrick's standard cost recovery rates from time to time in effect.



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Any filing, publication or printing costs required in connection with the Bonds shall be paid directly by the Issuer, but if paid by Orrick on behalf of the Issuer, the Issuer shall reimburse Orrick for such costs upon demand.

If any claim or action is brought against Orrick or any of its personnel which alleges negligence or wrongdoing of the Issuer, or if Orrick or any current or former attorney or employee of Orrick is asked or required by a third party to testify or produce documents as a result of Orrick's representation of the Issuer, the Issuer agrees to pay Orrick for any resulting costs or expenses, including Orrick's time, even if Orrick's representation of the Issuer has ended. This paragraph is not intended to apply to any claim brought by or on behalf of the Issuer alleging wrongdoing by Orrick.

4. Waiver of Conflicts of Interest

Orrick's agreement to represent the Issuer is conditioned upon the understanding that Orrick is free to represent any clients (including entities that may be adverse to the Issuer) and to take positions adverse to either the Issuer or an affiliate in any matters (whether involving the same substantive area(s) of law for which the Issuer has retained Orrick or some other unrelated area(s), and whether involving business transactions, counseling, litigation or otherwise). Orrick agrees, however, to not represent any party other than the Issuer in connection with the Bond financing prior to the date of termination determined in accordance with Paragraph 8 hereof without the consent of the Issuer. In this connection, the Issuer should be aware that Orrick regularly provides legal services for many private and public entities in connection with a wide variety of matters. (A summary of Orrick's current practice areas and the principal industries in which Orrick represents clients can be found on Orrick's web site at www.orrick.com.) For example, Orrick has represented, is representing or may in the future represent other public entities, underwriters, trustees, rating agencies, insurers, credit enhancement providers, lenders, borrowers, developers, contractors, suppliers, financial and other consultants/advisors, accountants, investment and swap providers/brokers, providers/brokers of derivative products and others who may have a role or interest in the Bond financing or the Project or that may be involved with or adverse to Issuer. In addition, Orrick's wholly-owned subsidiary BLX Group LLC may provide financial advisory services, including arbitrage rebate compliance and other post-issuance compliance services, to other parties involved in the Bond financing and Orrick may provide legal advice to such other parties in connection with such BLX Group LLC services. Orrick will, of course, hold in confidence the Issuer's secrets and confidences. Similarly, the Issuer understands that while Orrick may obtain confidential information from other clients that may be of interest to the Issuer, Orrick cannot share such information with the Issuer. The Issuer acknowledges that it has had the opportunity to consult with its counsel about the consequences of the waiver set forth in this paragraph. The Issuer consents to these other representations, agrees that it will not seek to



disqualify Orrick from any such present or future representations, and waives any actual or potential conflict of interest that might arise or be deemed to arise, now or in the future, from this engagement of Orrick to serve as Bond Counsel or Disclosure Counsel and any past, current or future representations.

5. Internal Communications

The occasion might arise for the Orrick attorneys providing service to the Issuer to consult regarding Orrick's engagement for the Issuer with Orrick's own counsel (e.g., Orrick's Chief Legal Officer, other firm lawyers working with Orrick's Chief Legal Officer who do not perform work for the Issuer with respect to the Bonds, or Orrick's own outside counsel). To the extent that Orrick is addressing Orrick's own rights or responsibilities, a conflict of interest might be deemed to exist between Orrick and the Issuer as to such consultation or resulting communications, particularly if a dispute were ever to arise between Orrick and the Issuer regarding the Bonds or matters relating to the issuance of the Bonds. The Issuer hereby consents to such consultation occurring, and waives any claim of conflict of interest based on such consultation or resulting communications that could otherwise disqualify Orrick from continuing to represent the Issuer or from acting in Orrick's own behalf, even if such consultation or communications might be deemed adverse to the interests of the Issuer. The Issuer acknowledges and agrees that any such consulting and communications are protected by Orrick's own attorney-client privilege from disclosure to the Issuer.

6. Responsibilities of Orrick and the Issuer

The Issuer shall have and will rely on the Issuer's elected, appointed or retained chief legal officer or on outside counsel (other than Orrick) ("Issuer Counsel") to render day-to-day and ongoing general legal services. Orrick shall circulate documents to and coordinate its services with Issuer Counsel to the extent requested by Issuer or Issuer Counsel. Orrick shall be entitled to assume that Issuer Counsel has reviewed all documents and matters submitted to Issuer for adoption or approval or to officers of Issuer for execution prior to such adoption, approval or execution.

In rendering opinions and performing legal services, Orrick shall be entitled to rely on the accuracy and completeness of information provided and certifications made by, and opinions provided by counsel to, Issuer and other parties, counsel and consultants, without independent investigation or verification. Knowledge of attorneys and non-attorneys at Orrick not working directly on the Bond issue will not be imputed to Orrick nor shall there be any duty on Orrick's part to make any inquiry of such other attorneys or non-attorneys.



Orrick will provide to the Issuer legal counsel and assistance in accordance with the accompanying engagement letter and this Standard Terms of Engagement. The Issuer will not look to or rely upon Orrick for any investment, accounting, financial or other non-legal advice, including without limitation any advice regarding the character or credit of any person with whom the Issuer may be dealing. Although Orrick will at times communicate with the Issuer by e-mail, letter, or other written form, Orrick may provide much of its counsel and assistance in telephone conversations and meetings with the Issuer. In addition, Orrick shall have the right, subject to applicable rules of professional responsibility, to discard any files or other materials relating to the Bonds either before or after termination of Orrick's representation of the Issuer.

For Orrick to represent the Issuer effectively, Orrick needs the Issuer to provide Orrick with complete and candid information regarding matters relating to the Bonds and the Project, and, if Orrick is providing Disclosure Counsel Services, regarding financial, operating and other information material to prospective investors in the Bonds, to keep Orrick informed of relevant developments, to make decisions necessary for Orrick to fulfill its responsibilities with respect to the Bonds and otherwise to provide to Orrick the Issuer's reasonable assistance and cooperation.

Orrick shall maintain errors and omissions insurance coverage applicable to the services to be rendered pursuant to the Engagement Letter.

The Engagement Letter and these Standard Terms and Conditions shall not be the basis of any breach of contract claim that would have the effect of extending any statute of limitations pertaining to legal malpractice to the statute of limitations pertaining to breach of contract.

Orrick will not be responsible for any services performed by, or acts or omissions of, any co-counsel or other transaction participant.

7. Client Files (Cloud Storage, Retention and Disposition)

Orrick recognizes that cloud computing services offer valuable tools to Orrick's clients and has entered into arrangements with certain providers of those services to host, process, and analyze data, including client data. Like online services or platforms, cloud computing services are not immune from security compromises. While Orrick maintains a cyber security vendor risk management program, Orrick cannot guarantee the security of any cloud computing service, including third-party cloud computing services utilized by Orrick. If the Issuer does not wish to have its information and data stored with third party cloud service providers, the Issuer must advise Orrick not to do so. Orrick will not be responsible for security or confidentiality breaches that occur with respect to any cloud computing service.

Unless otherwise required by specific Issuer instruction, Orrick will retain all hardcopy and electronic records for a period of years consistent with Orrick's internal record retention policy. When that time expires, Orrick's policy is to destroy all records related to the Bonds in a manner that preserves confidentiality. The Issuer understands and agrees that records related to the Bonds will be destroyed in the absence of such alternate instruction. For these purposes "records" includes paper files as well as information in other mediums of storage including voicemail, email, printer files, electronic document files, facsimiles, dictation recordings, video files, and other formats.

Orrick reserves the right to make, at Orrick's expense, certain copies of all documents generated or received by Orrick in the course of Orrick's representation of the Issuer. Orrick will maintain the confidentiality of all documents throughout this process.

Orrick's own files pertaining to the Bonds will be retained by the firm (as opposed to being sent to the Issuer) or destroyed. These firm files may include internal communications, firm administrative records, time and expense reports, personnel and staffing materials, and credit and account records. Orrick reserves the right to destroy or otherwise dispose of any of Orrick's own files within a reasonable time after the engagement has concluded.

8. Termination

The Issuer may terminate Orrick's representation of the Issuer at any time, with or without cause. Orrick may terminate its representation of the Issuer at any time, with or without cause, subject to applicable rules of professional responsibility, including if, among other things, the Issuer fails to cooperate or follow Orrick's advice on a material matter, or any fact or circumstance arises that, in Orrick's view, renders Orrick's continuing representation unlawful or unethical. Orrick may terminate or suspend its representation of the Issuer, subject to applicable rules of professional responsibility, if the Issuer fails to make timely payment on any invoice. In the event of termination by either the Issuer or Orrick, the Issuer shall pay Orrick fees and costs for work performed prior to termination and Orrick will have no responsibility or liability whatsoever for any subsequent use of documents prepared or advice provided by Orrick prior to termination. The Issuer acknowledges that it has had an opportunity to consult with its counsel about the consequences of Orrick's disclaimer of responsibility and liability herein.

9. Date of Termination

Orrick's representation of the Issuer with respect to the matters covered by the Engagement Letter will be considered terminated at the earliest of (i) the Issuer's termination of the representation, (ii) Orrick's termination of the representation, (iii) the issuance of the Bonds or



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(iv) the Issuer's abandonment of the Bond financing. Sections 3, 4, 5 and 7 of this Standard Terms of Engagement shall survive termination of the representation.

10. Arbitration Right – Applicable to State of New York Transactions Only

Please note that in the event that a dispute arises relating to Orrick's fees, the Issuer may have the right to arbitration of the dispute pursuant to Part 137 of the Rules of the Chief Administrator of the Courts, a copy of which will be provided to the Issuer upon the Issuer's request.

Consent Item E.3.1.

Approval of Contract with Houghton Mifflin
Harcourt for i-Ready Lexile Assessment

Prepared by Dr. Stephanie Pierce
June 5, 2018

BACKGROUND:

Educational Services requests approval to enter into a contract with Houghton Mifflin Harcourt for the purchase of i-Ready. This program will allow us to assess students on the Lexile Framework for Reading.

i-Ready provides quick and accurate assessments and monitors reading comprehension for students in grades 3-8 over the course of the school year. i-Ready will be used to inform instruction and to match students to text based on the Lexile Framework. Teachers can use this assessment information to set growth goals, monitor progress, forecast performance, and help place students at the best reading level to set them up for success.

RECOMMENDATION:

Administration recommends that the Board of Education approve the purchase of i-Ready for the 2018-2019 School year.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

The total cost of i-Ready for all 3-8 grade students will be \$39,452. This includes:

- 4313 student licenses (3-8 grade)
- Initial Implementation Training of Trainers Day
- One Team Coaching Day for Data Analysis for each school site, for a total of nine days

STUDENT ACHIEVEMENT IMPACT:

Ongoing monitoring of student progress is essential to meeting grade level proficiency. i-Ready will be administered three times per year to determine current Lexile for students. Analysis of this data will allow teachers to differentiate instruction based on student need.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.1.

Consent Item E.3.2.

Approval of Nonpublic Agency Master Contract
with Xcite Steps ABA Agency

Prepared by Dr. Stephanie Pierce
June 5, 2018

BACKGROUND:

At times, students with disabilities require behavioral support to demonstrate educational progress at school. Xcite Steps ABA Agency foundation provides behavioral support to students with developmental disabilities, autism, other pervasive developmental disorders, and behavior challenges based on the principles of Applied Behavior Analysis (ABA). We have contracted with this agency for behavioral support services since the 2016-2017 school year.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic Agency Master Contract with Xcite Steps ABA Agency, for behavioral support for the term of July 1, 2018 through June 30, 2019. The Nonpublic Agency Master Contract will be available at the Board meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The estimated cost for behavioral support through Xcite Steps for the 2018-19 school year is 100 hours of consultation at \$125.00 per hour for a total of \$12,500.00.

STUDENT ACHIEVEMENT:

Consultation from Xcite Steps ABA agency can be beneficial for some students with disabilities to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.2.

Consent Item E.3.3.

Approval of Nonpublic School Master Contract with Springall Academy for Nonpublic School Services

Prepared by Dr. Stephanie Pierce
June 5, 2018

BACKGROUND:

At times, students with disabilities require enrollment in an alternative educational setting (i.e., nonpublic school) due to their specific needs and to demonstrate educational progress. One student with disabilities requires enrollment at Springall Academy for the 2018-2019 school year to address his unique needs per his individual settlement agreement.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic School Master Contract with Springall Academy for one student for the 2018-2019 school year. This contract will be available at the Board Meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The terms of the Master Contract are as follows:

School/Agency	Number of Students	Duration of Service	Cost per Day	Total Cost
Springall Academy	1 student	204 days including ESY	\$190.02	\$38,764.08

STUDENT ACHIEVEMENT:

Some students require alternative settings to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.3.

Consent Item E.3.4.

Approval of Nonpublic Master Contract with Devereux Advanced Behavior Health for Residential Treatment Center Services and Nonpublic School Services

Prepared by Dr. Stephanie Pierce
June 5, 2018

BACKGROUND:

At times, students with disabilities also demonstrate significant mental health needs. These students may require enrollment in a Residential Treatment Center (RTC) and nonpublic school (NPS) due to their need for intensive mental health intervention and to demonstrate educational progress. Room and Board and Mental Health Services are reimbursed to the District from the SELPA.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic Master Contract with Devereux Advanced Behavior Health (NPS) for one student for the term beginning on July 1, 2018 through June 30, 2019. The Nonpublic Master Contract will be available at the Board Meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

Devereux RTC	Duration of Service	Cost per Month/Day	Total Cost
Non-Public School	250	\$145.29	\$36,322.50
Reimbursement for Parent visits			\$15,000.00
Room and Board	297	\$182.72	\$54,267.84
Mental Health Service	297	\$67.18	\$19,952.46
Speech + Language	30 minutes/week	\$135.00/hour	\$3,510.00
Occupational Therapy	30 minutes/week	\$270.00/hour	\$6,480.00
TOTAL			\$135,532.80

STUDENT ACHIEVEMENT:

Some students require alternative settings and mental health intervention to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.4.

Consent Item E.3.5.

Approval of Nonpublic Agency Master Contract with New Haven Youth Services for Therapeutic Behavioral Services

Prepared by Dr. Stephanie Pierce
June 5, 2018

BACKGROUND:

At times, students with disabilities also demonstrate significant mental health needs. In an effort to reduce costs associated with residential placements for students with mental health needs, “wrap around” services are necessary. New Haven Youth Center provides Therapeutic Behavior Services (TBS). TBS is a short-term, in-home program designed in conjunction with the caregiver and a team of mental health specialists. This supplemental service is designed to resolve targeted behaviors that jeopardize the youth’s current living situation and avoid the need for a higher level of care. We originally contracted with New Haven in the 2017-18 school year for two students and we currently have two students that will start the 2018-19 school year with wrap around services.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic Agency Master Contract for the term of July 1, 2018 through June 30, 2019. The Nonpublic Agency Master Contract will be available at the Board Meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The terms of services are as follows:

Nonpublic Agency	Term of Service	Monthly Cost	Total Cost
New Haven Wrap Around Services	7/1/18-6/30/19	\$2200.00	\$26,400.00

STUDENT ACHIEVEMENT:

Some students require mental health support to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.5.

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

B. Temporary Rehires:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date
1. Lathers, Sarah	Pepper Drive	V-07	Parental	Approve	04-20-18 to 06-12-18

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Reyes, Urijah	Transportation	Bus Attendant 19 A / 4.0 hrs	\$0.00	\$1,240.29	05-14-18
2. Swan, Raydina	Cajon Park	Instructional Assistant, Special Ed II 21 A / 4.0 hrs	\$0.00	\$2,050.56	05-09-18
3. Tade-Moss, Sierra (replacing Marisela Navarro)	Carlton Oaks	Project SAFE Assistant 17 A / 3.75 hrs	\$0.00	\$1,054.22	05-29-18
4. Thomas, Janet	Carlton Hills	Instructional Assistant, Special Ed II 21 A / 6.0 hrs	\$0.00	\$2,050.56	05-17-18

Classified Staff continued

I. Rehires:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date

J. Change of Status/Location:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Murray-Roseberry, Joy	Cajon Park to Pepper Drive	Instructional Assistant, Special Ed II 21 B / 5.0 hrs	\$1,797.81	\$1,797.81	05-17-18

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Donoho, Amanda	Cajon Park	Project SAFE Assistant	Outside employment	06-13-18
2. Finley-Moore, Erica	Sycamore Canyon	Instructional Assistant, Special Ed I	Receiving SLPA license	06-13-18
3. Gardner, Eloise	Child Nutrition	Food Service Worker I	Personal	06-13-18
4. Geissler, Katherine	Carlton Hills	Campus Aide	Personal	06-01-18
5. Sullivan, Debra	Business Services	Accountant: Finance	Retirement	06-23-18
6. Ware, Rachel	Rio Seco	Instructional Assistant, Special Ed I	Outside employment	06-09-18
7. Wilde, Jennifer	PRIDE Academy	Food Service Worker III	Moving	06-13-18

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date
1. Schuler, Jennifer	Transportation	Bus Driver I	05-19-18

RECOMMENDATION:

It is recommended that the Board of Education approve the listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.1.

Consent Item E.4.2.

Approval of Teacher Induction Program Agreement with San Diego County Office of Education for 2018-2019

Prepared by Tim Larson
June 5, 2018

BACKGROUND:

This agreement is to establish a working relationship with the County Office of Education to set forth conditions to support the District's Beginning Teacher Support and Assessment (BTSA) Induction Program. Among other obligations, SDCOE and the District agree to:

- Maintain commission-approved status
- Provide FACT (Formative Assessment for California Teachers) training for new support providers
- Support District leads to facilitate FACT verification
- Provide compensation for a District lead position based on supporting six (6) or more participating teachers
- Ensure all support providers understand their responsibilities
- Provide release time for participating teachers to complete the two required classroom observations

This agreement will be in effect for the 2018-2019 school year.

RECOMMENDATION:

It is recommended that the Board of Education approve the teacher induction program agreement with SDCOE.

FISCAL IMPACT:

There annual cost will depend on the use of the program.

STUDENT ACHIEVEMENT IMPACT:

This agreement will support new teachers to successfully complete program requirements for a clear credential.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.2.

SERVICES AGREEMENT BETWEEN
SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS
AND

Santee School District

This Agreement is made and entered into by the Santee School District, hereinafter referred to as DISTRICT, and San Diego County Superintendent of Schools, hereinafter referred to as SDCOE.

1. **PURPOSE & SCOPE.** SDCOE will provide Teacher Induction support to DISTRICT Preliminary and Level 1 credential holders. The purpose of the proposed partnership is to provide a Commission-approved program that will allow Preliminary and Level 1 credential holders to meet the renewal requirements listed on the California Preliminary and Level 1 Credential.
 - A. **DISTRICT RESPONSIBILITIES UNDER THIS MOU:**
DISTRICT shall undertake the following activities:
 1. Identify eligible Participating Teachers according to State criteria for eligibility.
 2. Provide timely notification of new hires eligible for induction to the program by October 1, 2018.
 3. Follow district-approved Support Provider selection procedures, understanding that the best match is by school/grade level/content.
 4. Ensure all Support Providers understand their responsibilities to, and the requirements of, the SDCOE Teacher Induction Program outlined in the Support Provider Memorandum of Understanding, including mandatory attendance to training for all new Support Providers.
 5. Provide release time for Support Providers, as needed, to observe Participating Teachers as required by program completion requirements.
 6. Provide release time for Participating Teachers to complete the two required classroom observations – one time in the Fall and one time in the Spring.
 7. Upon request, participate in the evaluation of the SDCOE Teacher Induction Program.
 8. Identify a District Administrator to attend Advisory Committee meetings and participate in required accreditation activities.
 9. If DISTRICT has six or more Participating Teachers enrolled in the program, the district will identify a District Lead as the liaison between the district and the SDCOE Teacher Induction Program. The District Lead will:
 - a) Provide advice and assistance to both Support Providers and Participating Teachers.
 - b) Coordinate Support Provider/Participating Teacher pairing, verify the SDCOE pairing list, and notify SDCOE of any changes.

- c) Assist Participating Teachers and Support Providers in using Powerschool Learning (PSL) and accessing all assignments.
- d) Input and monitor grades in PSL for all Participating Teachers within the district, charter, private or non-public school. Grades are to be posted within 1 week of the SDCOE due date.
- e) Plan and facilitate Verification Meetings throughout the year.
- f) Attend all monthly District Lead meetings throughout the year. *(If I am unable to attend, I will view the recordings.)*
- g) Establish district, charter, private or non-public school due dates for all assignments prior to verification meetings.
- h) Communicate with program leadership as questions and needs arise.
- i) Notify program leadership if concerns arise about a Participating Teacher or Support Provider. This concern includes potential non-completion.
- j) Communicate with Support Providers consistently via e-mails, phone calls, meetings, etc.
- k) Facilitate end-of-the-year colloquium(s) in April or May.

B. SDCOE RESPONSIBILITIES UNDER THIS AGREEMENT.

SDCOE agrees to undertake the following activities:

1. Maintain Commission-approved status with the Commission on Teacher Credentialing by establishing, maintaining, and submitting accurate records required as part of the accreditation process.
2. Provide "Support Provider Skill-Building" training for new Support Providers.
3. Maintain and monitor the learning management system, Powerschool Learning (PSL), for Support Providers and Participating Teachers.
4. Support District Leads to facilitate verification and other meetings for Support Providers and Participating Teachers.
5. Recommend only those candidates who successfully complete program requirements for a clear credential.
6. Maintain communication with District Leads through regularly scheduled District Lead meetings.
7. Maintain communication with districts through regularly scheduled Advisory Committee meetings.
8. Provide compensation for a District Lead position based on supporting 6 or more Participating Teachers. This compensation is based on a sliding scale.

2. **TERM OF AGREEMENT.** The Term of Contract shall begin September 1, 2018 and shall end on August 31, 2019.

3. COMPENSATION. The total Contract cost shall be to invoice responsible party based on the option selected below:

___ Invoice district \$1000 per Participating Teacher per year; District will pay Support Providers.

___ Invoice district \$2500 per Participating Teacher per year; SDCOE will hire district-selected Support Providers as hourly limited-term employees pending completion of SDCOE's employment process, and pay up to \$1500 per Participating Teacher supported per year.

___ Invoice teacher \$1000 per year; District will pay Support Providers.

Invoice teacher \$2500 per year; SDCOE will hire district-selected Support Providers as hourly limited-term employees pending completion of employment process, and pay up to \$1500 per Participating Teacher support per year.

Note: District/teacher will be invoiced the full amount for any drops after December 1, 2018.

DISTRICT agrees to pay SDCOE the amount due for services provided to DISTRICT under the terms of this Agreement within 30 days of receipt of Invoice.

4. TERMINATION. This Agreement may be cancelled upon mutual written agreement between DISTRICT and SDCOE. In the event of cancellation of this Agreement, payment of fees for services provided will be immediately due and payable to SDCOE.
5. INDEPENDENT CONTRACTOR. The parties understand that each of the parties and its employees, agents, officers, and associates are an Independent Contractor and not an employee, agent, officer, or associate of the other party. Funds will be used for administrative costs. Neither party will provide fringe benefits, including health insurance, holidays, paid vacation, worker's compensation, or any other employee benefit, for the benefit of the other party or its employees, agents, officers, and associates.
6. INDEMNIFICATION. Each party hereby agrees to Indemnify, defend, and hold the other party, including its officers, agents and employees, harmless from any claim, demand, loss, claim, or damage (including reasonable attorney fees) to the Indemnified party, or to other persons or property arising out of this Agreement, or the services to be performed hereunder, to the extent that the claim, demand, loss, claim or damage is caused by the indemnifying party's breach of any obligation contained in this Agreement or the intentional or negligent act of the indemnifying party or its officers, agents, and/or employees. This indemnity shall survive termination of this Agreement.

7. TOBACCO-FREE FACILITY. SDCOE is a tobacco-free facility. Tobacco use (smoked or smokeless) is prohibited at all times on all areas of SDCOE property.

8. GOVERNING LAW/VENUE. In the event of litigation, the Agreement and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate State or Federal court located in San Diego County.

9. FINAL APPROVAL. This Agreement is of no force or effect until approved by signature by the San Diego County Superintendent of Schools or his designee, the Assistant Superintendent of Business Services.

10. ENTIRE AGREEMENT. This Agreement represents the entire Agreement and understandings of the parties hereto and no prior writings, conversations, or representations of any nature shall be deemed to vary the provisions hereof. This Agreement may not be amended in any way except by a writing duly executed by both parties hereto.

11. CONTACT INFORMATION.

SDCOE:

Chris Reising, Executive Director
 Human Resources
 6401 Linda Vista Rd.
 San Diego, CA 92111-7319
 Telephone: (858) 292-3588
 Email: creising@sdcoe.net

DISTRICT:

 (Name and Title of person signing for District)

 (Address)

 (Address)

 (Telephone number)

 (Email)

12. COUNTERPARTS. This Agreement (and any amendments) may be executed in multiple counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument. Documents delivered electronically shall be valid and binding.

IN WITNESS WHERE OF, the parties hereto have executed this Agreement.

SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS:

By (Authorized Signature)

Date

Michael Simonson
Assistant Superintendent, Business Services

DISTRICT:

District/Private/NPS or Charter School Name

By (Authorized Signature)

Date

Name (Type or Print)

Title

Consent Item E.4.3. Approval to Renew Agreement with Frontline Technologies (Aesop) Automated Substitute Calling / Attendance System
Prepared by Tim Larson
June 5, 2018

BACKGROUND:

The Aesop automated sub calling / attendance system was Board approved on September 2, 2008 and implemented on January 1, 2009. Aesop allows District administrators to stay informed through extensive reporting using skill-matching identifiers; includes a custom report writer; and allows preference lists to ensure quality substitute placements. Substitutes can search for and accept jobs through the phone or internet, plus receive electronic notifications of open jobs. Aesop's hardware and software is maintained at an off-site, secure, climate-controlled facility, with 7-day power back-up; provides free on-going upgrades; and 24-hour customer service.

Frontline has presented a 10% rate increase due to a recent upgrade implementation. Rates are no longer based on the number of current employees requiring a substitute and will now be unlimited. In addition, enhancements include increased data security; mobile app; and more extensive reporting. The increase will take effect at the beginning of the 2018-2019 school year.

RECOMMENDATION:

It is recommended that the Board approve the renewal of the agreement with Frontline Technologies effective at the beginning of the 2018-2019 school year.

FISCAL IMPACT:

The annual estimated cost for the 2018-2019 service agreement will be \$11,540 and will be paid from the General Fund.

STUDENT IMPACT:

Implementation of Aesop has enabled the District to provide an automated telephone and internet system taking advantage of new technology as a way to provide quality substitutes to meet student instructional needs.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.3.



Renewal Notice

Acct #: 12471
CDUS11366

HOW SHOULD I READ MY INVOICE:

Our new pricing method allows you to have an unlimited number of employees within your organization use our solutions, providing predictability for your budget even as you increase usage of the solutions. Because of this unlimited usage, product quantities are not listed on the invoice.

You'll see just one simple line item per product, and you will no longer see multiple line items per solution with variations to pricing based on different employee types. We trust this simplifies the reading of your invoice and makes it easier to do business with Frontline.

Karen Ortega
Santee School District
9625 Cuymaca Street
Santee CA 92071

Subscription Start Date: 7/1/2018

Description	Start	End	End User	Amount
Absence & Substitute Management, unlimited usage for internal employees	7/1/2018	6/30/2019	12471 Santee School District	\$11,540.14
TOTAL RENEWAL				\$11,540.14

Consent Item E.4.4. Approval of Services Agreement with San Joaquin County Office of Education (SJCOE) to Provide Claims Administration Services for the Medi-Cal Billing Option Program

Prepared by Tim Larson
June 5, 2018

BACKGROUND:

The District has contracted with SJCOE to administer and submit claims under the LEA billing option program since 2016 using their MedAsist Program in conjunction with SEIS, our electronic database for special education services. This has allowed for a larger number of Medi-Cal billable claims which has resulted in increased revenue. Approval of this agreement will continue these services into the 2018-2019 school year.

SJCOE will submit monthly invoices for their fees that are equal to approximately 10% of the value of paid claims submitted on behalf of LEA. The service agreement contract will be available at the meeting.

RECOMMENDATION:

It is recommended that the Board of Education approve the agreement with SJCOE for the LEA billing option program for the period of July 1, 2018 through June 30, 2019.

FISCAL IMPACT:

The revenue estimate for the LEA Medi-Cal billing program for 2017-2018 is \$114,000 resulting in fees of approximately \$10,260. The revenue projection for 2018-2019 is \$148,000 with fees of \$14,800.00.

STUDENT ACHIEVEMENT:

Support services may provide a greater potential for student success.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.4.

Consent Item E.4.5.

Approval of Medi-Cal Administrative Activities (SMAA)
Agreement with Orange County Department of Education

Prepared by Tim Larson
June 5, 2018

BACKGROUND:

This support services agreement for the Medi-Cal Administrative Activities (SMAA) Program is renewable on an annual basis. The Orange County Department of Education serves as the Local Education Consortium (LEC) agent for the southern region. The District is required to work with an LEC for the SMAA program. The term for this agreement is July 1, 2018 through June 30, 2019.

The administrative agreement will be available at the meeting.

RECOMMENDATION:

It is recommended the Board of Education approve the agreement with the Orange County Department of Education for SMAA program support services.

FISCAL IMPACT:

The fee will be 6.5% of quarterly claims. To date, 2017-2018 MAA reimbursements received total \$72,685. If 2018-2019 claims were the same, the cost would be \$4725.

STUDENT ACHIEVEMENT IMPACT:

The MAA program revenues will be deposited into the general fund and will be used to support the instructional program as indicated.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.5.

BACKGROUND:

The competition for certificated substitute services has become a challenge for all school districts in the surrounding area. This is particularly true in East County where districts are close in proximity and share the same substitutes in their guest teacher pool.

To meet our local need, administration proposes an increase to the substitute rate structure. As we compete for substitute services, we hope to create an incentive that will encourage substitutes to accept and commit to assignments in Santee.

	Regular Education	High Impact Regular Ed	Special Education	High Impact Special Ed
Current Substitute Rates	Full Day - \$115 (\$125 over 10 consecutive days)	Full Day - \$140	Full Day - \$125 (\$135 over 10 consecutive days)	N/A
	Half Day - \$65	Half Day - \$75	Half Day - \$70	N/A
Proposed Substitute Rates	Full Day - \$120 (\$130 over 10 consecutive days)	Full Day - \$145	Full Day - \$130 (\$140 over 10 consecutive days)	Full Day - \$150
	Half Day - \$70	Half Day - \$80	Half Day - \$75	Half Day - \$85

RECOMMENDATION:

It is recommended that the Board of Education approve rate increases for certificated substitute rates effective July 1, 2018.

FISCAL IMPACT:

The increased cost to the District would depend on the number of substitutes necessary.

STUDENT ACHIEVEMENT IMPACT:

Students and school sites would be better served by having the continuity of substitute teachers serving their classrooms.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.6.

Consent Item E.4.7.

Adoption of Resolution No. 1718-40 to Eliminate Classified Non-Management Positions

Prepared by Tim Larson
June 5, 2018

BACKGROUND:

The Special Education department will be relocating the medically / fragile program from Cajon Park to Carlton Hills School for the 2018-2019 school year. As a result, administration is recommending the elimination of one (1) Licensed Vocational Nurse.

At this time, Chet F. Harritt school currently pays for an Instructional Assistant I position out of Title I funds. Next year, these funds will be redirected toward hiring certificated support for their Math program. Therefore, administration is recommended the elimination of one (1) Instructional Assistant I position.

Due to the promotion of an 8th grade student and another student leaving the District at the end of this school year, both requiring 1:1 assistance; administration is recommending the elimination of two (2) Instructional Assistant, Special Education II positions.

Any employees affected by this change will be provided alternative employment opportunities within the District. All employees resulting in a reduction in work hours and/or layoff will receive the required 60-day notification process and be placed on a reemployment list for no less than 39-months.

RECOMMENDATION:

It is recommended that the Board of Education approve to eliminate the following positions effective August 22, 2018:

- One (1) 6.0-hour Licensed Vocational Nurse position
- One (1) 3.0-hour Instructional Assistant I position at Chet F. Harritt School
- Two (2) Instructional Assistant, Special Education II positions:
 - 6.0-hour position at Rio Seco School; and
 - 3.0-hour position at Sycamore Canyon School

FISCAL IMPACT:

The annual savings to the Special Education program for eliminating the LVN and (2) Instructional Assistant, Special Education II positions will be \$86,353. The annual savings to eliminate the Instructional Assistant I position will be \$16,631.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for all students and programs.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.7.

**SANTEE SCHOOL DISTRICT
Resolution No. 1718-40**

**ELIMINATE
CLASSIFIED NON-MANAGEMENT POSITIONS**

WHEREAS, the Special Education department will be relocating the medically / fragile program from Cajon Park to Carlton Hills School for the 2018-2019 school year; and

WHEREAS, Chet F. Harritt school will redirect Title I funds toward hiring certificated support for their Math program for the 2018-2019 school year; and

WHEREAS, two students requiring 1:1 assistance will be leaving the District at the end of this school year;

NOW, THEREFORE, BE IT RESOLVED that as of the 5th day of June 2018, the Governing Board of Santee School District approved to eliminate the following positions effective August 22, 2018:

- One (1) 6.0-hour Licensed Vocational Nurse position
- One (1) 3.0-hour Instructional Assistant I position at Chet F. Harritt School
- Two (2) Instructional Assistant, Special Education II positions:
 - 6.0-hour position at Rio Seco School; and
 - 3.0-hour position at Sycamore Canyon School

BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to give notice to the affected classified employees that their position will be eliminated and/or reduced in work hours/year pursuant to applicable provisions of the Education Code of the State of California, such notice to be given sixty (60) days prior to the effective date of reduction/layoff as set forth above.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 5th day of June 2018, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated 6/5/18

Dustin Burns
Clerk, Board of Education

Item F. DISCUSSION AND/OR ACTION ITEMS

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

BACKGROUND:

This evening, administration recommends two candidates for the role of vice principal in Santee School District effective July 1, 2018. Each vacancy was created based on internal promotions.

After a thorough search of high-quality vice principal candidates, the following candidates are recommended for appointment:

- Chasity Forster, current administrative intern in Santee School District
- Tiffani Brown, current curriculum resource teacher in Santee School District

Upon Board approval of the two vice principal candidates, administration will announce the 2018-19 vice principal placements at a future date.

RECOMMENDATION:

Administration recommends the Board of Education appoint Chasity Forster and Tiffani Brown as vice principals in Santee School District effective July 1, 2018.

FISCAL IMPACT:

Each vice principal appointee will be provided with a salary and benefits package commensurate to the District's posted salary schedule and his/her experience level.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide essential staffing to support the transitions in education for students, staff, and parents.

Discussion and/or Action Item F.2.1. Approval of Monthly Financial Report
Prepared by Karl Christensen
June 5, 2018

BACKGROUND:

Administration has prepared the accompanying Monthly Financial Report covering the period April 1 through April 30, 2018 prepared on a cash and modified accrual basis and include the District's revenue, expenditure, and cash activities.

RECOMMENDATION:

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The Monthly Financial Report shows a beginning cash balance of \$11,841,662; cash receipts of \$6,978,039; and disbursements of \$4,613,346 are reflected for the period of April 1, through April 30, 2018 resulting in an ending cash balance of \$14,206,355 as of April 30, 2018.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.2.1.

Monthly Financial Report - April

1

CASH REPORT FOR APRIL

	Actual	Projected*	Difference
Beginning Cash Balance as of April 1, 2018	\$11,841,662	\$15,513,486	\$ (3,671,824)
INCOME			
A. Local Control Funding Formula			
State Aid	2,771,015	2,882,181	\$ (111,166)
Property Taxes	3,148,090	1,793,096	\$ 1,354,994
B. Federal Income			
Federal Funding	38,232	28,268	\$ 9,964
C. State Income			
Categorical Funding			
Unrestricted State Funding	320,709	641,413	\$ (320,704)
Lottery	339,818	249,501	\$ 90,317
D. Local Income			
Other Local Income	63,144	16,361	\$ 46,783
Spec Ed	283,713	290,820	\$ (7,107)
Interest	13,318	33,681	\$ (20,363)
E. Due to/Due from other funds	-	-	\$ -
F. Debt Proceeds	-	-	\$ -
TOTAL INCOME	\$6,978,039	\$5,935,321	\$ 1,042,718
Beginning Balance Plus Income	\$18,819,701	\$21,448,807	\$ (2,629,106)
DISBURSEMENTS			
G. Commercial Warrants	\$ 407,684	\$ 46,765	\$ 360,919
H. Salary and Benefits	4,759,788	5,198,973	\$ (439,185)
I. Other Outgo	45,298	61,763	\$ (16,465)
J. Interfund Transfers Out	-	-	\$ -
K. Debt Service	(599,424)	527,608	\$ (1,127,032)
TOTAL DISBURSEMENTS	\$4,613,346	\$5,835,109	\$ (1,221,763)
Ending Cash Balance as of April 30, 2018	\$14,206,355	\$15,613,698	\$ (1,407,343)

* Based on Cash Flow Projection at Second Interim FY 2017-18

**Budget Revisions
Through April 30, 2018
2017-18 Revised Budget**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Beginning Fund Balance	14,325,699	390,515	14,716,214
Estimated Income	47,571,301	18,817,411	66,388,712
Estimated Expenditures	47,869,205	18,711,823	66,581,028
Change in Fund Balance	(297,904)	105,588	(192,316)
Projected Ending Fund Balance	14,027,795	496,103	14,523,898
Less: Restricted Program Carryovers	-	496,103	496,103
Less: Non-Spendable			
Prepaid Expenses	375,869	-	375,869
Revolving Cash Fund	20,000	-	20,000
Stores Inventory	71,132	-	71,132
Less: Assigned Vacation Carryover	238,200	-	238,200
Assigned Site Carryover Balances	-	-	-
Less: Economic Uncertainty Reserve	1,997,431	-	1,997,431
Less: Reserve for State Budget Uncertainty	-	-	-
Uncommitted/Unassigned/Unappropriated Fund Balance	11,325,163	-	11,325,163
Fund 17 Projected End of Year Balance	2,970,684	-	2,970,684
Projected Reserves	16,293,278	-	16,293,278
	<u>April</u>	<u>March</u>	
Projected Reserve % 2017-18 ¹	24.47%	24.59%	
Projected Reserve % 2018-19 ²	18.76%	18.76%	
Projected Reserve % 2019-20 ²	16.00%	16.00%	

As a % of the Estimated Expense Total¹

Based on Multi-Year Projection at 2nd Interim- January 2018²

Item G. BOARD POLICIES AND BYLAWS

Board Policies and Bylaws Item G.1.1.
Prepared by Dr. Kristin Baranski
June 5, 2018

Second Reading: BB 9270 Conflict of
Interest Biennial Review

BACKGROUND:

Government Code Section 87306.5 requires every local government agency to review its Conflict of Interest Code biennially to determine if it is accurate or if there is a need for it to be amended. BB 9270 was last reviewed and approved by the Board on July 5, 2016. To comply with the law and begin the biennial rotation once again, BB 9270 is being submitted for a second review and adoption.

RECOMMENDATION:

Board Bylaw 9270 is submitted for a second review and request for approval. It is recommended that the Board of Education adopt BB 9270.

FISCAL IMPACT:

There is no fiscal impact as a result of this review.

Motion: _____ Second: _____ Vote: _____ Agenda Item G.1.1.

CONFLICT OF INTEREST

Incompatible Activities

Members of the Governing Board shall not engage in any employment or activity which is inconsistent with, incompatible with, in conflict with or inimical to the Board member's duties as an officer of the district.

Conflict of Interest Code

Board members and designated employees of the district shall adhere to the financial disclosure requirements of the district's conflict of interest code adopted pursuant to the provisions of Government Code 87300. The district's conflict of interest code shall comprise of the terms of California Code of Regulations, Title 2, Section 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with a district attachment specifying designated positions and the specific types of disclosure statements required for each position.

Upon direction by the code reviewing body, the Board shall review the district's conflict of interest code in even-numbered years. If no change in the code is required, the district shall submit by October 1 a written statement to that effect to the code reviewing body. If a change in the code is necessitated by changed circumstances, the district shall submit an amended code to the code reviewing body.

When a change in the district's conflict of interest code is necessitated by changed circumstances such as the creation of new designated positions, amendments or revisions shall be submitted to the code reviewing body within 90 days.

When reviewing and preparing conflict of interest codes, the district shall provide officers, employees, consultants and members of the community adequate notice and a fair opportunity to present their views.

If a Board member or designated employee determines that he/she has a financial interest in a decision, as described in Government Code 87103, this determination shall be disclosed. The member shall be disqualified from voting unless his/her participation is legally required.

Statements of economic interests submitted to the district by designated employees in accordance with the conflict of interest code shall be available for public inspection and reproduction.

Financial Interest

Board members and designated employees shall not be financially interested in any contract made by the Board or in any contract they make in their capacity as Board members or designated employees

CONFLICT OF INTEREST

A Board member shall not be considered to be financially interested in a contract if his/her interest includes, but is not limited to, any of the following:

1. That of an officer who is being reimbursed for his/her actual and necessary expenses incurred in the performance of an official duty
2. That of a recipient of public services generally provided by the public body or board of which he/she is a member, on the same terms and conditions as if he or she were not a member of the board
3. That of a landlord or tenant of the contracting party if such contracting party is the federal government or any federal department or agency, this state or an adjoining state, any department or agency of this state or an adjoining state, any county or city of this state or an adjoining state, or any public corporation or special, judicial or other public district of this state or an adjoining state unless the subject matter of such contract is the property in which such officer or employee has such interest as landlord or tenant in which even his/her interest shall be deemed a remote interest within the meaning of, and subject to, the provisions of Government Code 1091
4. That of a spouse of an officer or employee of the district if his/her spouse's employment or office holding has existed for at least one year prior to his/her election or appointment
5. That of a nonsalaried member of a nonprofit corporation, provided that such interest is disclosed to the Board at the time of the first consideration of the contract, and provided further that such interest is noted in its official records
6. That of a noncompensated officer of a nonprofit, tax-exempt corporation which, as one of its primary purposes, supports the functions of the nonprofit board or to which the school Board has legal obligation to give particular consideration, and provided further that such interest is noted in its official records
7. That of a person receiving salary, per diem, or reimbursement for expenses from a governmental entity, unless the contract directly involves the department of the governmental entity that employs the officer or employee, provided that such interest is disclosed to the Board at the time of consideration of the contract, and provided further that such interest is noted in its official records
8. That of an attorney of the contracting party or that of an owner, officer, employee or agent of a firm which renders, or has rendered, service to the contracting party in the capacity of stockbroker, insurance agent, insurance broker, real estate agent, or real estate broker, if these individuals have not received and will not receive remuneration, consideration, or a commission as a result of the contract and if these individuals have an

CONFLICT OF INTEREST

ownership interest of less than 10 percent in the law practice or firm, stock brokerage firm, insurance firm or real estate firm

In addition, a Board member or employee shall not be deemed to be interested in a contract made pursuant to competitive bidding under a procedure established by law if his/her sole interest is that of an officer, director, or employee of a bank or savings and loan association with which a party to the contract has the relationship of borrower or depositor, debtor or creditor.

A Board member shall not be deemed to be financially interested in a contract if he/she has only a remote interest in the contract and if the remote interest is disclosed during a Board meeting and noted in the official Board minutes. The affected Board member shall not vote or debate on the matter or attempt to influence any other Board member to enter into the contract. Remote interests are specified in Government Code 1091(b); they include, but are not limited to, the interest of a parent in the earnings of his/her minor child.

A Board member may enter into a contract if the rule of necessity or legally required participation applies as defined in Government Code 87101.

Even if there is no prohibited or remote interest, a Board member shall abstain from voting on personnel matters that uniquely affect a relative of the Board member. A Board member may vote, however, on collective bargaining agreements and personnel matters that affect a class of employees to which the relative belongs. "Relative" means an adult who is related to the person by blood or affinity within the third degree, as determined by the common law, or an individual in an adoptive relationship within the third degree.

A relationship within the third degree includes the individual's parents, grandparents and great-grandparents, children, grandchildren and great-grandchildren, brothers, sisters, aunts and uncles, nieces and nephews, and the similar family of the individual's spouse unless the individual is widowed or divorced.

Gifts/Honoraria

Board members and designated employees may accept gifts only under the conditions and limitations specified in Government Code 89503 and 2 CCR 18730. -This amount is adjusted on odd numbered years by the FPPC. The limitations on gifts do not apply to wedding gifts and gifts exchanged between individuals on birthdays, holidays and other similar occasions, provided that the gifts exchanged are not substantially disproportionate in value. (Government Code 89503)

Gifts of travel and related lodging and subsistence shall be subject to the prevailing gift limitation except as described in Government Code 89506. A gift of travel does not include travel provided by the district for Board members and designated employees.

CONFLICT OF INTEREST

Board members and designated employees shall not accept any honorarium, which is defined as any payment made in consideration for any speech given, article published, or attendance at any public or private gathering, in accordance with law.

The term honorarium does not include:

1. Earned income for personal services customarily provided in connection with a bona fide business, trade or profession unless the sole or predominant activity of the business, trade or profession is making speeches
2. Any honorarium which is not used and, within 30 days after receipt, is either returned to the donor or delivered to the district for donation into the general fund without being claimed as a deduction from income for tax purposes

**APPENDIX
DESIGNATED POSITIONS/DISCLOSURE CATEGORIES**

1. Persons occupying the following positions are designated employees in Category 1:

Governing Board Members
Superintendent of Schools
Assistant/Associate Superintendents
Director of Fiscal Services

Designated persons in this category must report:

- a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries or of any land owned or used by the district. Such interests include any leasehold, beneficial or ownership interest or option to acquire such interest in real property.
- b. Investments or business positions in or income from sources which:
 - (1) Are engaged in the acquisition or disposal of real property within the district
 - (2) Are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district or
 - (3) Manufacture or sell supplies, books, machinery or equipment of the type used by the district

CONFLICT OF INTEREST

2. Persons occupying the following positions are designated employees in Category 2:

Director
Principal

Designated persons in this category must report investments or business positions in or income from sources which:

- a. Are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs, or
- b. Manufacture or sell supplies, books, machinery or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.

3. Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent or designee. The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

A consultant is an individual who, pursuant to a contract with the district, makes a governmental decision whether to: (2 CCR 18701)

- a. Approve a rate, rule or regulation
- b. Adopt or enforce a law
- c. Issue, deny, suspend or revoke a permit, license, application, certificate, approval, order or similar authorization or entitlement
- d. Authorize the district to enter into, modify or renew a contract that requires district approval
- e. Grant district approval to a contract or contract specifications which require district approval and in which the district is a party
- f. Grant district approval to a plan, design, report, study or similar item
- g. Adopt or grant district approval of district policies, standards or guidelines

CONFLICT OF INTEREST

A consultant is also an individual who, pursuant to a contract with the district, serves in a staff capacity with the district and in that capacity participates in making a governmental decision as defined in 2 CCR 18702.2 or performs the same or substantially all the same duties for the district that would otherwise be performed by an individual holding a position specified in the district's Conflict of Interest Code. (2 CCR 18701)

Legal Reference:

EDUCATION CODE

- 1006 *Qualifications for holding office*
- 35107 *School district employees*
- 35230-35240 *Corrupt practices*
- 35233 *Prohibitions applicable to members of governing boards*
- 35239 *Compensation for board members in districts under 70 ADA*

GOVERNMENT CODE

- 1090-1098 *Prohibitions applicable to specified officers*
- 1125-1129 *Incompatible activities*
- 81000-91015 *Political Reform Act of 1974, especially:*
- 82011 *Code reviewing body*
- 82019 *Definition of designated employee*
- 82028 *Definition of gifts*
- 82030 *Definition of income*
- 87100-87103.6 *General prohibitions*
- 87200-87210 *Disclosure*
- 87300-87313 *Conflict of interest code*
- 87500 *Statements of economic interests*
- 89501-89503 *Honoraria and gifts*
- 91000-91014 *Enforcement*

CODE OF REGULATIONS, TITLE 2

- 18110-18997 *Regulations of the Fair Political Practices Commission, especially:*
- 18702.5 *Public identification of a conflict of interest for Section 87200 filers*

COURT DECISIONS

- Thorpe v. Long Beach Community College District.* (2000) 83 Cal.App.4th. 655
- Kunec v. Brea Redevelopment Agency.* (1997) 55 Cal.App.4th 511

ATTORNEY GENERAL OPINIONS

- 86 *Ops. Cal. Atty. Gen.* 138(2003)
- 85 *Ops. Cal. Atty. Gen.* 60 (2002)
- 82 *Ops. Cal. Atty. Gen.* 83 (1999)
- 81 *Ops. Cal. Atty. Gen.* 327 (1998)
- 80 *Ops. Cal. Atty. Gen.* 320 (1997)
- 69 *Ops. Cal. Atty. Gen.* 255 (1986)
- 68 *Ops. Cal. Atty. Gen.* 171 (1985)
- 65 *Ops. Cal. Atty. Gen.* 606 (1982)

Management Resources:

WEB SITES

Fair Political Practices Commission: <http://www.fppc.ca.gov>

Bylaw adopted: February 17, 2009
Bylaw amended: August 7, 2012
Bylaw reviewed: 12/5/09, 7/20/10, 8/5/14, 07/05/16

SANTEE SCHOOL DISTRICT
Santee, California

Board Policies and Bylaws Item G.1.2.
Prepared by Dr. Kristin Baranski
June 5, 2018

First Reading: New Board Policy and
Administrative Regulation 5145.13,
Response to Immigration Enforcement

BACKGROUND:

Under California law, all children, regardless of immigration status, have a constitutional right to attend our schools. Over the past year, districts have been working diligently to create policies and procedures that address schools' role in immigration enforcement, privacy protections for students, and more. Recent legislation, Assembly Bill 699 - Education Equity: Immigration and Citizenship Status, aims to clarify these issues.

The new Board Policy and Administrative Regulation 5145.13, Response to Immigration Enforcement, reflects new law AB 699. AB 699 mandates districts to adopt, by July 1, 2018, a policy consistent with the model policy developed by the California Attorney General; including policy related to the district's response to requests by law enforcement for access to information, students, or school grounds for immigration enforcement purposes; and actions to be taken in the event that a student's family member is detained or deported.

The policy also reflects new law SB 31 which prohibits districts from compiling or assisting federal government authorities with compiling a list, registry, or database based on students' national origin, ethnicity, or religion.

Adoption of these policies and procedures will help ensure Santee School District schools remain a welcoming, safe space for all students.

RECOMMENDATION:

This is a First Reading of New Board Policy and Administrative Regulation 5145.13, Response to Immigration Enforcement. Action, if any, is at the discretion of the Board of Education.

FISCAL IMPACT:

This is a policy item. There is no fiscal impact.

STUDENT ACHIEVEMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item G.1.2.

RESPONSE TO IMMIGRATION ENFORCEMENT

The Governing Board is committed to the success of all students and believes that every school site should be a safe and welcoming place for all students and their families irrespective of their citizenship or immigration status.

District staff shall not solicit or collect information or documents regarding the citizenship or immigration status of students or their family members or provide assistance with immigration enforcement at district schools, except as may be required by state and federal law. (Education Code 234.7)

No student shall be denied equal rights and opportunities nor be subjected to unlawful discrimination, harassment, intimidation, or bullying in the district's programs and activities on the basis of his/her immigration status. (Education Code 200, 220, 234.1)

The Superintendent or designee shall notify parents/guardians regarding their children's right to a free public education regardless of immigration status or religious beliefs and their rights related to immigration enforcement. (Education Code 234.7)

Consistent with requirements of the California Office of the Attorney General, the Superintendent or designee shall develop procedures for addressing any requests by a law enforcement officer for access to district records, school sites, or students for the purpose of immigration enforcement.

Teachers, school administrators, and other school staff shall receive training regarding immigration issues, including information on responding to a request from an immigration officer to visit a school site or to have access to a student.

The Superintendent or designee shall report to the Board in a timely manner any requests for information or access to a school site by an officer or employee of a law enforcement agency for the purpose of enforcing the immigration laws. Such notification shall be provided in a manner that ensures the confidentiality and privacy of any potentially identifying information. (Education Code 234.7)

Legal References on the following page.

RESPONSE TO IMMIGRATION ENFORCEMENT

Legal Reference:

EDUCATION CODE

200 Educational equity

220 Prohibition of discrimination

234.1 Safe Place to Learn Act

234.7 Student protections relating to immigration and citizenship status

48204.4 Evidence of residency for school enrollment

48980 Parental notifications

48985 Notices to parents in language other than English

GOVERNMENT CODE

8310.3 California Religious Freedom Act

PENAL CODE

422.55 Definition of hate crime

627.1-627.6 Access to school premises, outsiders

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

COURT DECISIONS

Plyler v. Doe, 457 U.S. 202 (1982)

Management Resources:

CSBA PUBLICATIONS

Legal Guidance on Providing All Children Equal Access to Education, Regardless of Immigration Status, February 2017

CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS

Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues, April 2018

WEB SITES

CSBA: <http://www.csba.org>

California Office of the Attorney General: <http://oag.ca.gov>

California Department of Education: <http://www.cde.ca.gov>

California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>

California Department of Justice: <http://www.justice.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

U.S. Immigration and Customs Enforcement: <http://www.ice.gov>

U.S. Immigration and Customs Enforcement, Online Detainee Locator System: <http://locator.ice.gov/odls>

RESPONSE TO IMMIGRATION ENFORCEMENT**Responding to Requests for Information**

Unless authorized by the Family Educational Rights and Privacy Act pursuant to 20 USC 1232g, student information shall not be disclosed to immigration law enforcement authorities without parental consent, a court order, or judicial subpoena. The Superintendent or designee shall annually notify parents/guardians that the district will not release student information to third parties for immigration enforcement purposes, unless the parent/guardian consents or as required to do so by a court order or judicial subpoena.

Upon receiving any verbal or written request for information related to a student's or family's immigration or citizenship status, district staff shall:

- 1. Notify the Superintendent or designee about the information request**
- 2. Provide students and families with appropriate notice and a description of the immigration officer's request**
- 3. Document any request for information by immigration authorities**
- 4. Provide students and parents/guardians with any documents provided by the immigration enforcement officer, unless such disclosure is prohibited by a subpoena served on the district or in cases involving investigations of child abuse, neglect, or dependency**

Resources and data collected by the district shall not be used, directly or by others, to compile a list, registry, or database of individuals based on national origin, immigration status, religion, or other category of individual characteristics protected against unlawful discrimination. (Government Code 8310.3)

Responding to Requests for Access to Students or School Grounds

District staff shall receive parent/guardian consent before a student is interviewed or searched by any officer seeking to enforce civil immigration laws at the school, unless the officer presents a valid, effective warrant signed by a judge or a valid, effective court order. A student's parent/guardian shall be immediately notified if a law enforcement officer requests or gains access to the student for immigration enforcement purposes, unless the judicial warrant or subpoena restricts disclosure to the parent/guardian.

All visitors and outsiders, including immigration enforcement officers, shall register with the principal or designee upon entering school grounds during school hours. Each visitor or outsider shall provide the principal or designee with his/her name, address, occupation, age if less than 21, purpose in entering school grounds, proof of identity, and any other information required by law. (Penal Code 627.2, 627.3)

RESPONSE TO IMMIGRATION ENFORCEMENT

District staff shall report the presence of any immigration enforcement officers to appropriate administrators.

As early as possible, district staff shall notify the Superintendent or designee of any request by an immigration enforcement officer for access to the school or a student or for review of school documents, including service of lawful subpoenas, petitions, complaints, warrants, or other such documents.

In addition, district staff shall take the following actions in response to an officer present on the school campus specifically for immigration enforcement purposes:

1. Advise the officer that before school personnel can respond to the officer's request, they must first receive notification and direction from the Superintendent or designee, except under exigent circumstances that necessitate immediate action
2. Request to see the officer's credentials, including his/her name and badge number, and the phone number of the officer's supervisor, and note or make a copy of all such information
3. Ask the officer for his/her reason for being on school grounds and document the response
4. Request that the officer produce any documentation that authorizes his/her school access
5. Make a copy of all documents produced by the officer and retain one copy for school records
6. If the officer declares that exigent circumstances exist and demands immediate access to the campus, comply with the officer's orders and immediately contact the Superintendent or designee
7. If the officer does not declare that exigent circumstances exist, respond according to the requirements of the officer's documentation, as follows:
 - a. If the officer has an Immigrations and Customs Enforcement (ICE) administrative warrant, district staff shall inform the agent that they cannot consent to any request without first consulting with the district's legal counsel or other designated district official.
 - b. If the officer has a federal judicial warrant, such as a search and seizure warrant or an arrest warrant signed by a federal judge or magistrate, district staff shall promptly comply with the warrant. If feasible, district staff

RESPONSE TO IMMIGRATION ENFORCEMENT

shall consult with the district's legal counsel or designated administrator before providing the officer with access to the person or materials specified in the warrant.

- c.** If the officer has a subpoena for production of documents or other evidence, district staff shall inform the district's legal counsel or other designated official of the subpoena and await further instructions as to how to proceed.
- 8.** Do not attempt to physically impede the officer, even if the officer appears to be exceeding the authorization given under a warrant or other document. If an officer enters the premises without consent, district staff shall document the officer's actions while on campus.
- 9.** After the encounter with the officer, promptly make written notes of all interactions with the officer, including:

 - a.** A list or copy of the officer's credentials and contact information
 - b.** The identity of all school personnel who communicated with the officer
 - c.** Details of the officer's request
 - d.** Whether the officer presented a warrant or subpoena to accompany his/her request, what was requested in the warrant or subpoena, and whether the warrant or subpoena was signed by a judge
 - e.** District staff's response to the officer's request
 - f.** Any further action taken by the officer
 - g.** A photo or copy of any documents presented by the officer
- 10.** Provide a copy of these notes and associated documents collected from the officer to the district's legal counsel or other designated district official

The district's legal counsel or other designated official shall submit a timely report to the Governing Board regarding the officer's requests and actions and the district's responses. (Education Code 234.7)

The Superintendent or designee shall also email the Bureau of Children's Justice in the California Department of Justice (BCJ@doj.ca.gov) regarding any attempt by a law enforcement officer to access a school site or a student for immigration enforcement purposes.

RESPONSE TO IMMIGRATION ENFORCEMENT

Responding to the Detention or Deportation of Student's Family Member

The Superintendent or designee shall encourage students and their families to update their emergency contact information as needed throughout the school year and to provide alternative contacts, including an identified trusted adult guardian, in case a student's parent/guardian is detained or is otherwise unavailable. The Superintendent or designee shall notify students' families that information provided on the emergency cards will only be used in response to specific emergency situations and not for any other purpose.

The Superintendent or designee shall also encourage all students and families to learn their emergency phone numbers and be aware of the location of important documentation, including birth certificates, passports, social security cards, physicians' contact information, medication lists, lists of allergies, and other such information that would allow the students and families to be prepared in the event that a family member is detained or deported.

In the event that a student's parent/guardian is detained or deported by federal immigration authorities, the Superintendent or designee shall release the student to the person(s) designated in the student's emergency contact information or to any individual who presents a caregiver's authorization affidavit on behalf of the student. The Superintendent or designee shall only contact child protective services if district personnel are unable to arrange for the timely care of the student by the person(s) designated in the emergency contact information maintained by the school or identified on a caregiver's authorization affidavit.

The Superintendent or designee shall notify a student whose parent/guardian was detained or deported that the student continues to meet the residency requirements for attendance in a district school, provided that the parent/guardian was a resident of California and the student lived in California immediately before he/she moved out of state as a result of the parent/guardian's departure. (Education Code 48204.4)

The Superintendent or designee may refer a student or his/her family members to other resources for assistance, including, but not limited to, an ICE detainee locator, legal assistance, or the consulate or embassy of the parent/guardian's country of origin.

Item H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Item I. CLOSED SESSION

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Conference with Labor Negotiators** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)

2. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

Item J. RECONVENE TO PUBLIC SESSION

Item K. ADJOURNMENT

Agenda Items H, I, J, and K.